



**CITY COUNCIL
MEETING AGENDA
JUNE 23, 2025 AT 5:30 PM
HJEMKOMST CENTER AUDITORIUM - 202 1ST AVE N.**

Disclaimer: Voting requirements may be subject to changes in the law, parliamentary procedural matters, or other unforeseen issues. The City Attorney provides opinion on questions of voting requirements by the Moorhead City Code, Minnesota State Statutes, and parliamentary procedure.

1. Call to Order/Roll Call
2. Pledge of Allegiance
3. Agenda Amendments
4. Consent Agenda

All items listed with an asterisk (*) are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in accordance with the "Council Rules of Procedure". In such event, the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.

5. Recognitions/Presentations

A. Recognition: 2024 U.S. Attorney's Office Law Enforcement Award, Detective Adam Torgerson

B. Presentation: 2024 Annual Comprehensive Financial Report and Audit, Eide Bailly LLP

6. Approve Minutes

A. June 9, 2025 Meeting Minutes

7. Citizens Addressing the Council (Time Reserved: 15 Minutes)

During "Citizens Addressing the Council", the Mayor will invite residents to share issues, concerns and opportunities. Individuals must limit their comments to three minutes. The Mayor may limit the number of speakers on the same issue in the interest of time and topic. Individuals should not expect the Mayor or Council to respond to their comments tonight.

8. *Mayor and Council Appointments

9. Public Hearings (5:45 pm)

A. Public Hearing Regarding the Request of Stenerson Holdings LLC, leasing to Remodeling by Foss, Inc., for a Property Tax Exemption for a Project located at 2304 29th St S (58.637.0070)

B. Resolution to Approve a Property Tax Exemption for Stenerson Holdings LLC, leasing to Remodeling by Foss, Inc., for a Project located at 2304 29th St S (58.637.0070)

C. Public Hearing Regarding Wastewater Dewatering, Phosphorus, Facility, and Lift Station Facility Plan

D. Resolution to Approve Facility Plan

E. Resolution to Authorize Point Source Implementation Grant Application

F. Resolution to Approve Budget Adjustment #25-012 & Task Orders for Final Design

10. Community Development Department
11. Economic Development
12. Engineering Department
 - A. *Resolution to Approve Biennial Routine Maintenance Agreement No. 1060230 with MnDOT
13. Fire Department
 - A. *Resolution to Enter into a Joint Cooperative Agreement for use of Emergency Operations personnel and equipment
14. Moorhead Public Service
 - A. *Resolution to Award Bid for 2025 Lead Service Line Replacement Project
 - B. *Resolution to Award Bid for Construction of MPS' Redundant Network Operations Center
15. Parks and Recreation Department
16. Police Department
17. Public Works
18. Administration
 - A. Resolution to Authorize and Prioritize Minnesota Capital Investment Funding Applications
 - B. *Resolution to Receive the 2024 Annual Comprehensive Financial Report (ACFR)
 - C. *Resolution to Authorize Letter of Intent for Statewide Affordable Housing Aid to Moorhead Public Housing Agency
 - D. *Resolution to Authorize Letter of Intent for Statewide Affordable Housing Aid to Lake Agassiz Habitat for Humanity
 - E. *Resolution to Authorize Letter of Intent for Statewide Affordable Housing Aid to Beyond Shelter Inc.
 - F. *Resolution to Approve Submission of 2025-2029 Consolidated Plan and 2025 Annual Action Plan
 - G. *Resolution to Approve an Amendment to the CDBG Program Citizen Participation Plan
 - H. *Resolution to Authorize Contracts with MnDOT for 2026 Public Transportation Services
 - I. *Resolution to Authorize Contract with MnDOT for 2026 Special Transportation Services for Persons with Disabilities and Senior Citizens
 - J. *Resolution to Authorize Contract with MnDOT for 2026 Capital Grant

19. Mayor and Council Reports
20. City Manager Reports
21. Executive Session
22. New Business
23. Adjourn

Upon request, accommodations for individuals with disabilities, language barriers, or other needs to allow participation in City Council meetings will be provided. To arrange assistance, call the City Clerk office at 218.299.5166 (voice) or 711 (TDD/TTY). Visit our website at www.moorheadmn.gov



CITY OF MOORHEAD, MINNESOTA

Executive Summary – December 31, 2024



CPAs & BUSINESS ADVISORS



AUDIT RESULTS

AUDIT OPINION

- The City received a “clean” audit opinion
 - Unmodified opinion – financial statements are prepared using accounting principles generally accepted in the U.S. (GAAP)
 - Financial statements do not contain material misstatements and are fairly presented
- The City received a “clean” audit opinion for the Federal single audit
- Opinion is merely the auditor’s professional opinion, based on audit work, on whether the financial statements were prepared in accordance with GAAP, free from material misstatement, and fairly presented



FEDERAL AUDIT RESULTS

- One program tested:
 - 21.027 – COVID-19 Coronavirus State and Local Fiscal Recovery Funds
 - \$3,680,636 in expenditures under this program
- \$6,988,178 total federal dollars expended during 2024



Federal Audit



AUDIT FINDINGS

FINDINGS

Financial Statements:

1. None

Federal Award Findings:

1. None

Minnesota Legal Compliance:

1. None



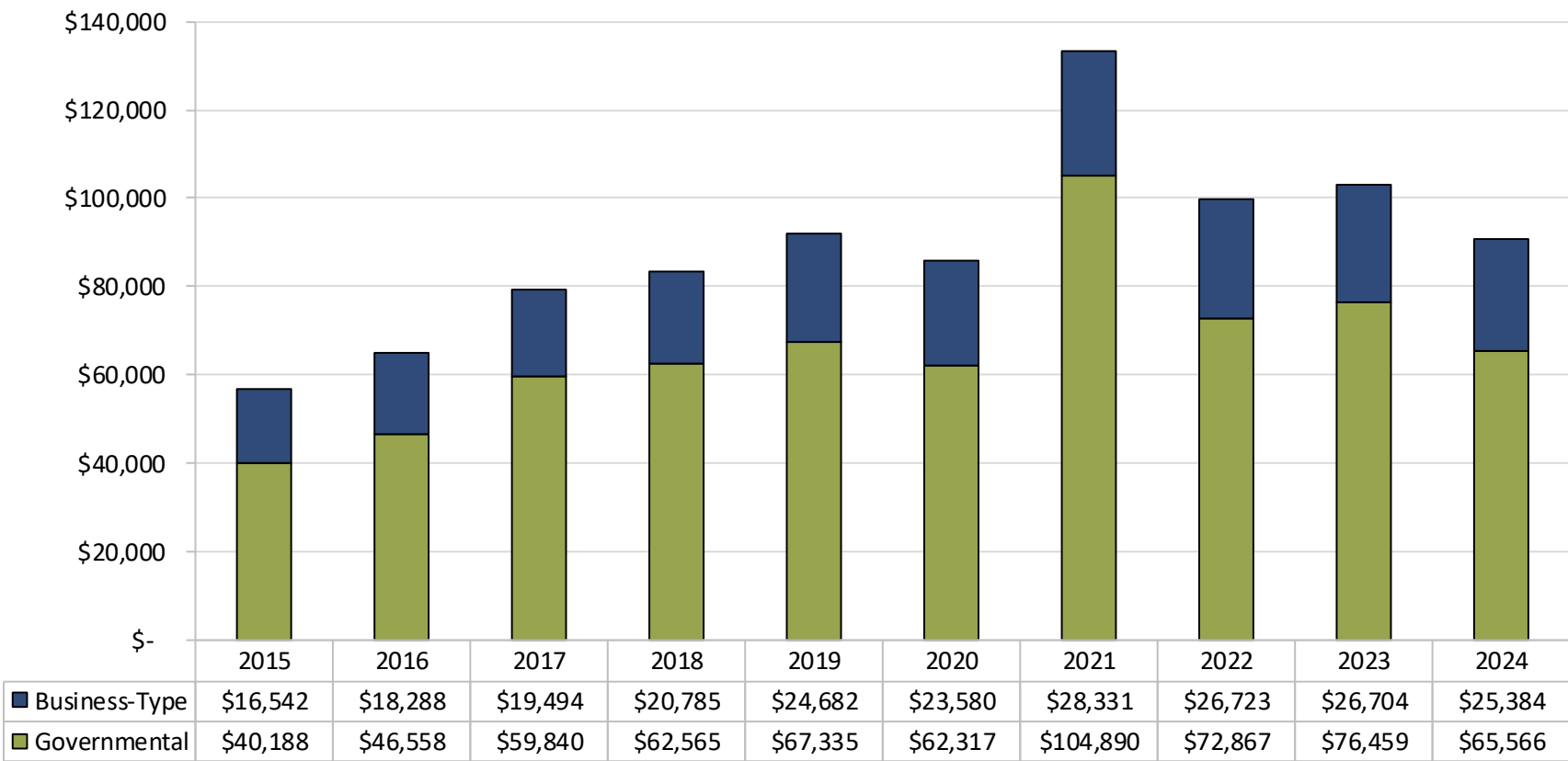


CASH AND INVESTMENTS

CASH/INVESTMENTS

Most significantly affected by the state aid payment structure and tax levy collection.

Balances of the City for the past ten years (in thousands) * excluding dollars related to capital projects funds:





GENERAL FUND

BUDGET TO ACTUAL

	Original Budget	Final Budget	Actual	Variance With Final Budget
Revenues				
Taxes	\$ 10,882,644	\$ 10,882,644	\$ 10,654,442	\$ (228,202)
Licenses and permits	766,050	766,050	1,066,644	300,594
Intergovernmental	12,292,455	12,713,207	12,681,594	(31,613)
Charges for services	1,272,053	1,272,053	1,215,654	(56,399)
Fines and forfeitures	361,100	361,100	314,849	(46,251)
Other	498,226	528,226	1,343,127	814,901
Total revenues	<u>26,072,528</u>	<u>26,523,280</u>	<u>27,276,310</u>	<u>753,030</u>
				2.8%
				Positive
Expenditures				
Administration	7,174,158	7,344,158	7,302,963	41,195
Police	12,733,988	13,157,492	11,914,043	1,243,449
Fire	6,460,000	6,485,000	6,362,448	122,552
Community development	2,276,435	2,341,435	2,273,701	67,734
Engineering	3,252,335	3,315,972	3,120,012	195,960
Public works	3,569,537	3,569,537	3,456,786	112,751
Capital outlay	33,000	33,000	12,000	21,000
Total expenditures	<u>35,499,453</u>	<u>36,246,594</u>	<u>34,441,953</u>	<u>1,804,641</u>
				5.0%
				Positive
Revenues over Expenditures	(9,426,925)	(9,723,314)	(7,165,643)	2,557,671
Other Financing Sources (Uses)				
Leases	-	-	14,752	14,752
Transfers in	9,426,925	9,426,925	9,516,265	89,340
Transfer out	-	(4,000,000)	(4,000,000)	-
Total other financing sources (uses)	<u>9,426,925</u>	<u>5,426,925</u>	<u>5,531,017</u>	<u>104,092</u>
Net Change in Fund Balance	<u>\$ -</u>	<u>\$ (4,296,389)</u>	<u>(1,634,626)</u>	<u>\$ 2,661,763</u>
Fund Balance - Beginning			<u>26,562,264</u>	
Fund Balance - Ending			<u>\$ 24,927,638</u>	

A POSITIVE FUND BALANCE:

- 1** Contributes to a favorable bond rating
- 2** Produces investment income and provides a source of working capital to meet cash flow needs
- 3** Offers a cushion for unexpected expenditures or revenue shortfalls

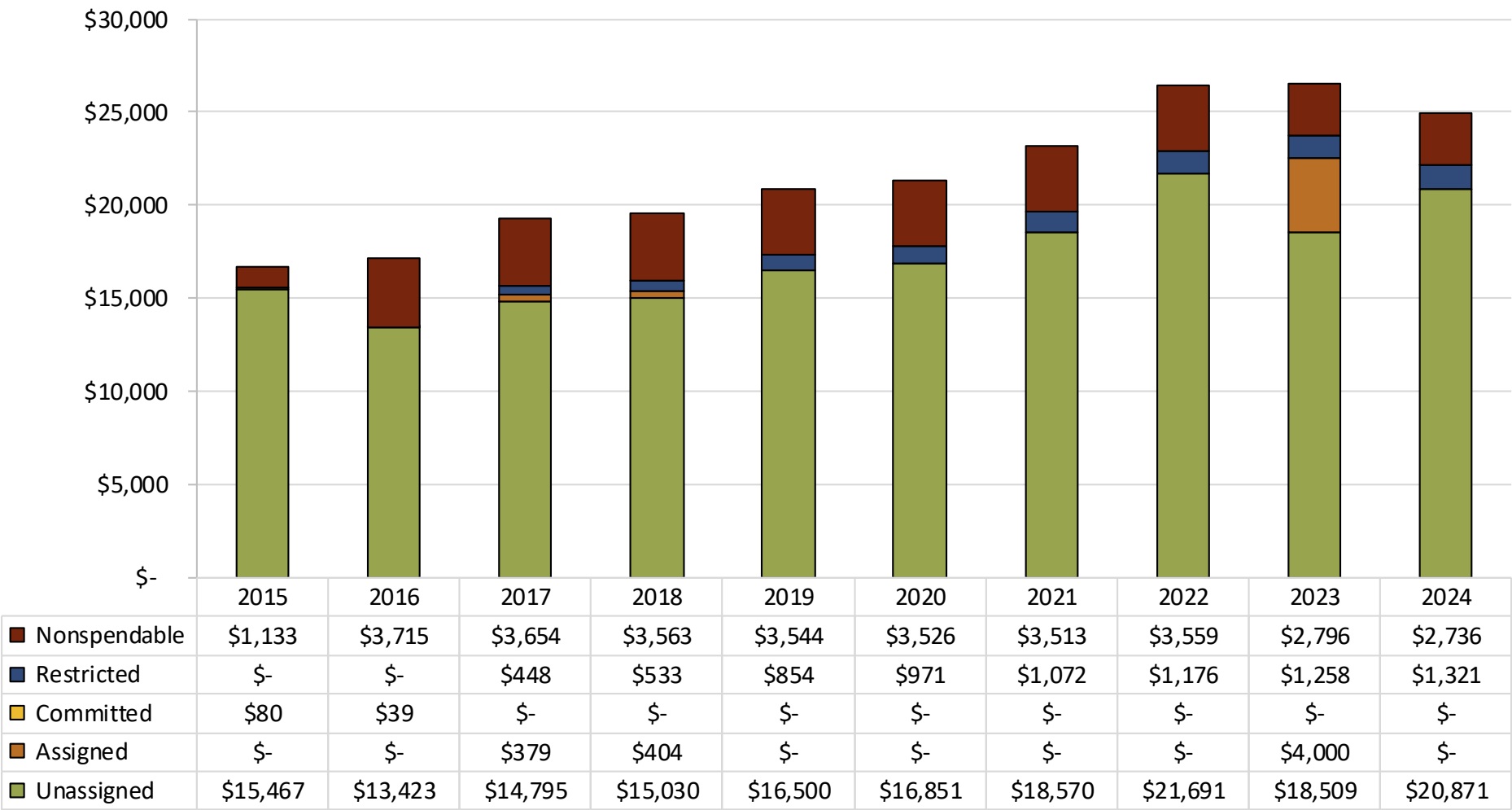


FUND BALANCE CATEGORIES

Nonspendable	Restricted	Committed	Assigned	Unassigned
Represents amounts that cannot be spent Not in spendable form Inventory, prepaid expenses	Legally restricted by outside parties Cannot be appropriated for other spending	Intended for a specific activity Imposed by formal action of the city council but is not legally restricted	Intended for a specific activity by city council or designated individuals Not legally restricted	Reserves "Rainy day" fund

TOTAL FUND BALANCES

Total fund balances of the General Fund for the past ten years (in thousands):



RECOMMENDATIONS REGARDING FUND BALANCES

State of Minnesota Office of the State Auditor (OSA): at year-end, local governments maintain an unrestricted fund balance in their general fund

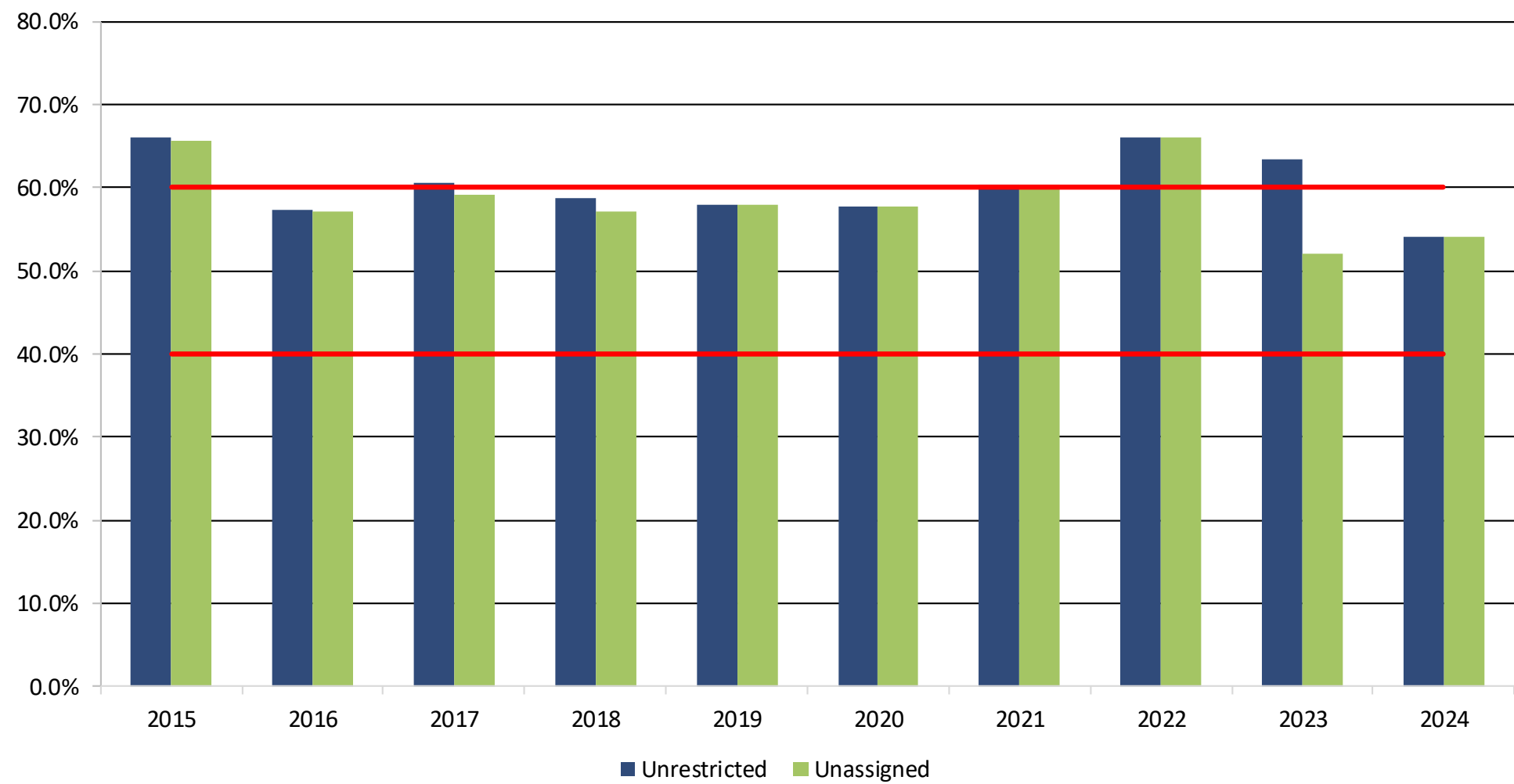
- Special Revenue Funds: approximately 35-50% of fund operating funds
- No less than 5 months of operating expenditures

Government Finance Officers Association (GFOA): at year-end, local governments maintain an unrestricted fund balance of no less than 5-15% of operating expenses.

City's Policy: it is the City's goal to maintain a minimum unrestricted general fund balance of 60% of the City's General Fund operating budget, excluding those accounts associated within the Restricted category, in the combined total of the General Fund Committed, Assigned, and Unassigned fund balances. The City's policy is to maintain a minimum unrestricted general fund balance of at least 40%.

UNRESTRICTED AND UNASSIGNED FUND BALANCE

The City’s unrestricted and unassigned fund balance as a percentage of future budgeted expenditures in the General Fund for the last ten years

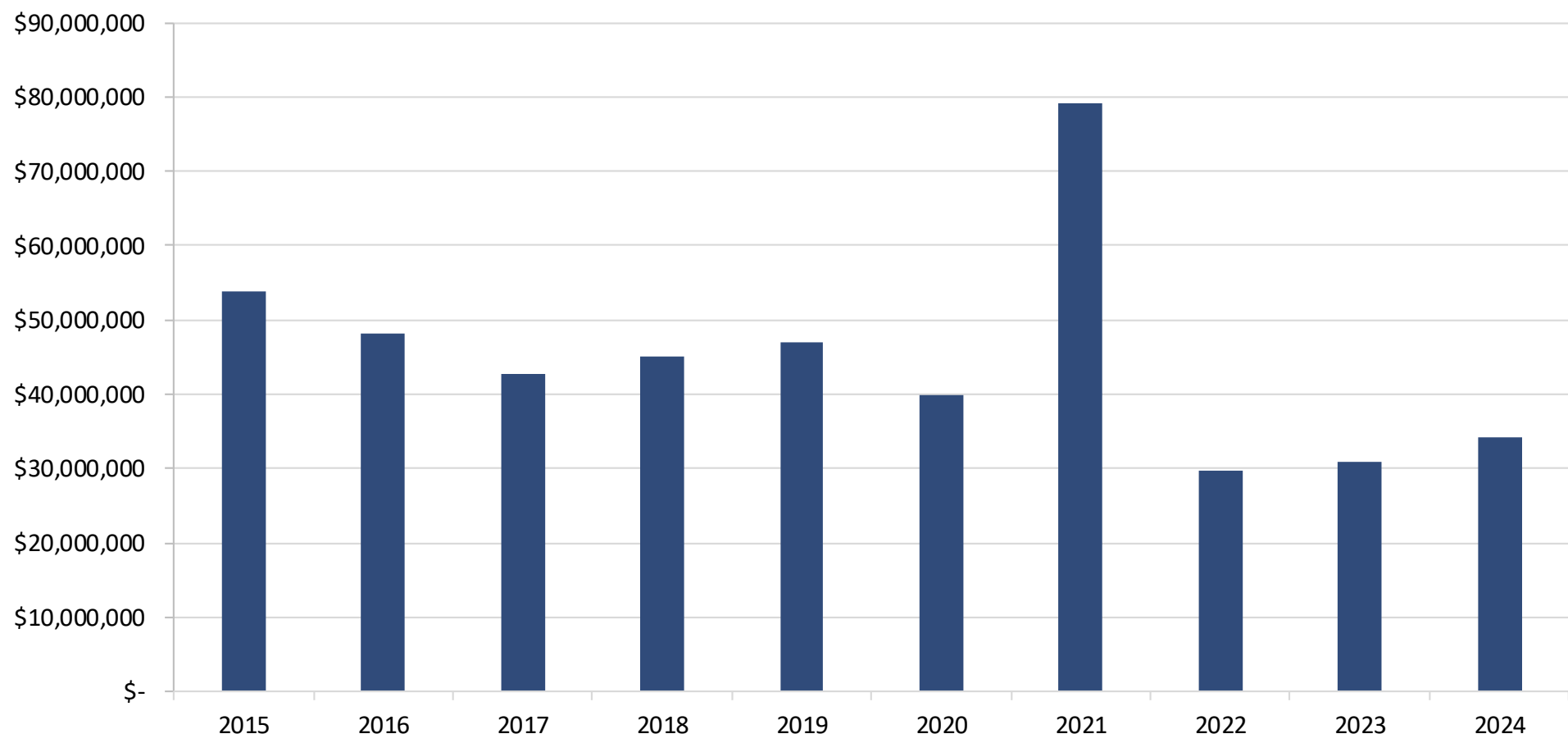




OTHER FUNDS

YEAR END FUND BALANCE – DEBT SERVICE FUNDS

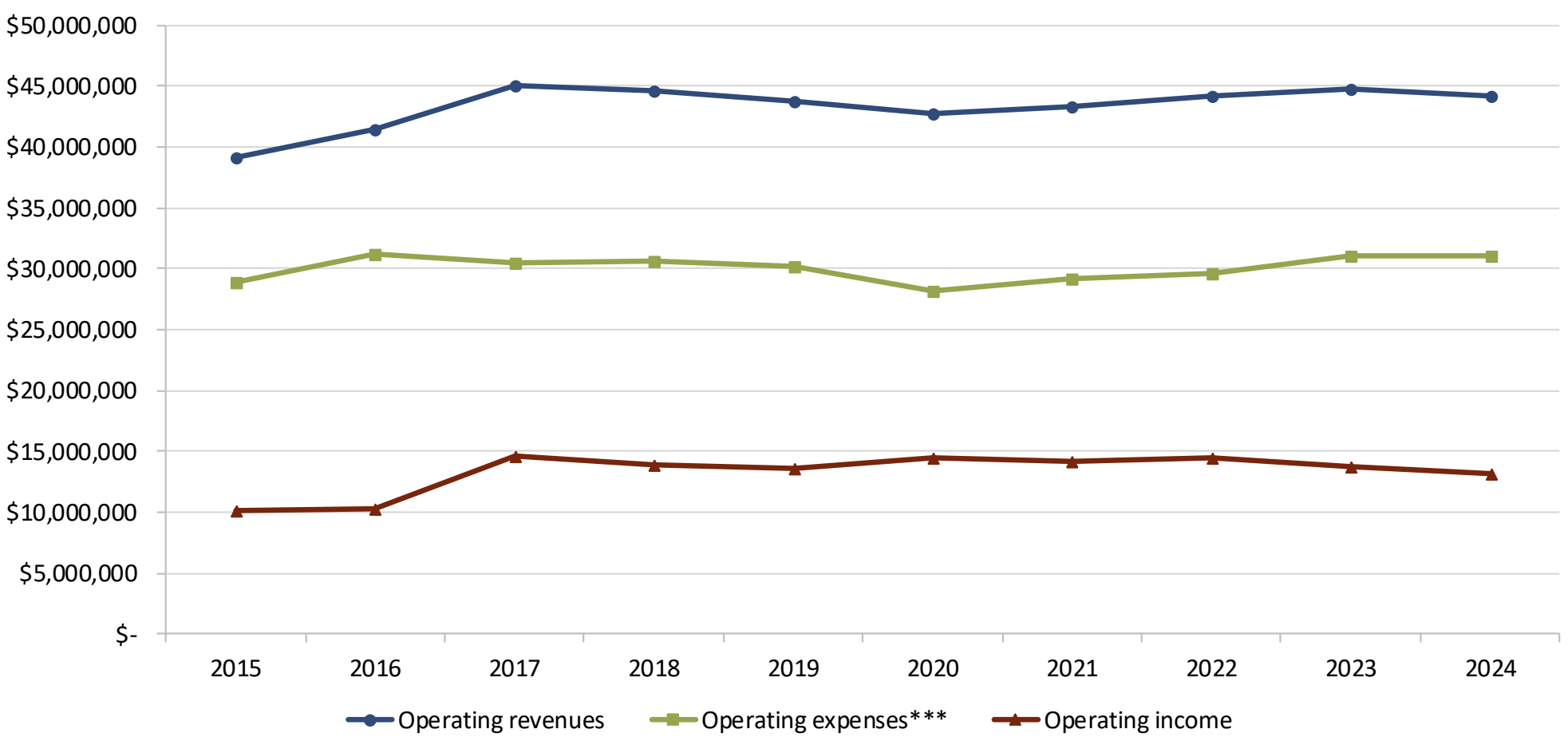
Positive fund balance indicates that revenues from property tax levies and special assessments have been sufficient to meet the required debt service payments.



OPERATING REVENUES, EXPENSES, AND INCOME

ELECTRIC FUND

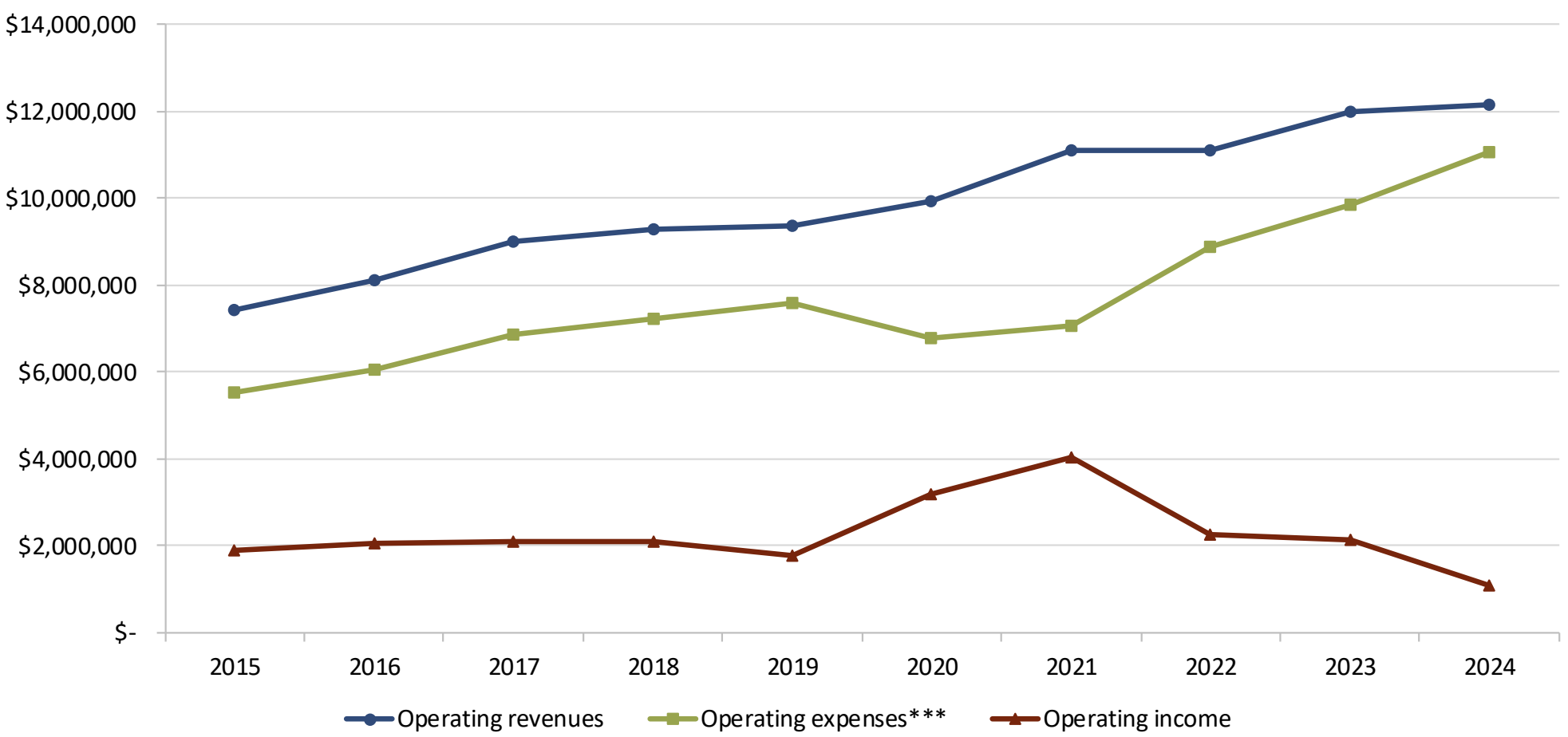
The operating revenues (blue), operating expenses (green), and operating income (red) for the electric fund are presented below. For the last ten years, operating revenues have been sufficient to cover the operating expenses of the electric utility.



OPERATING REVENUES, EXPENSES, AND INCOME

WATER FUND

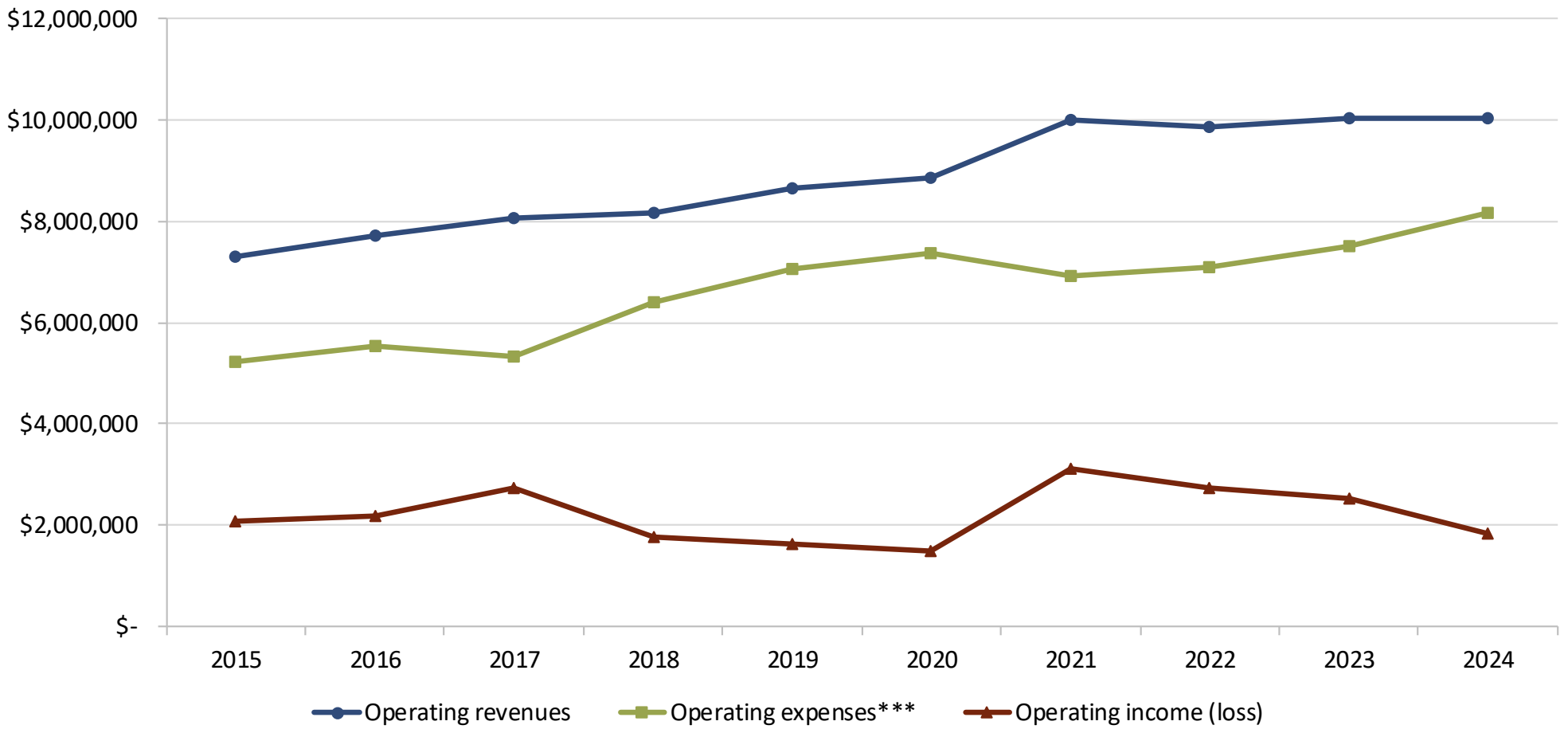
The operating revenues (blue), operating expenses (green), and operating income (red) for the sewer fund are presented below. For the last ten years, operating revenues have been sufficient to cover the operating expenses of the water utility.



OPERATING REVENUES, EXPENSES, AND INCOME

WASTEWATER TREATMENT FUND

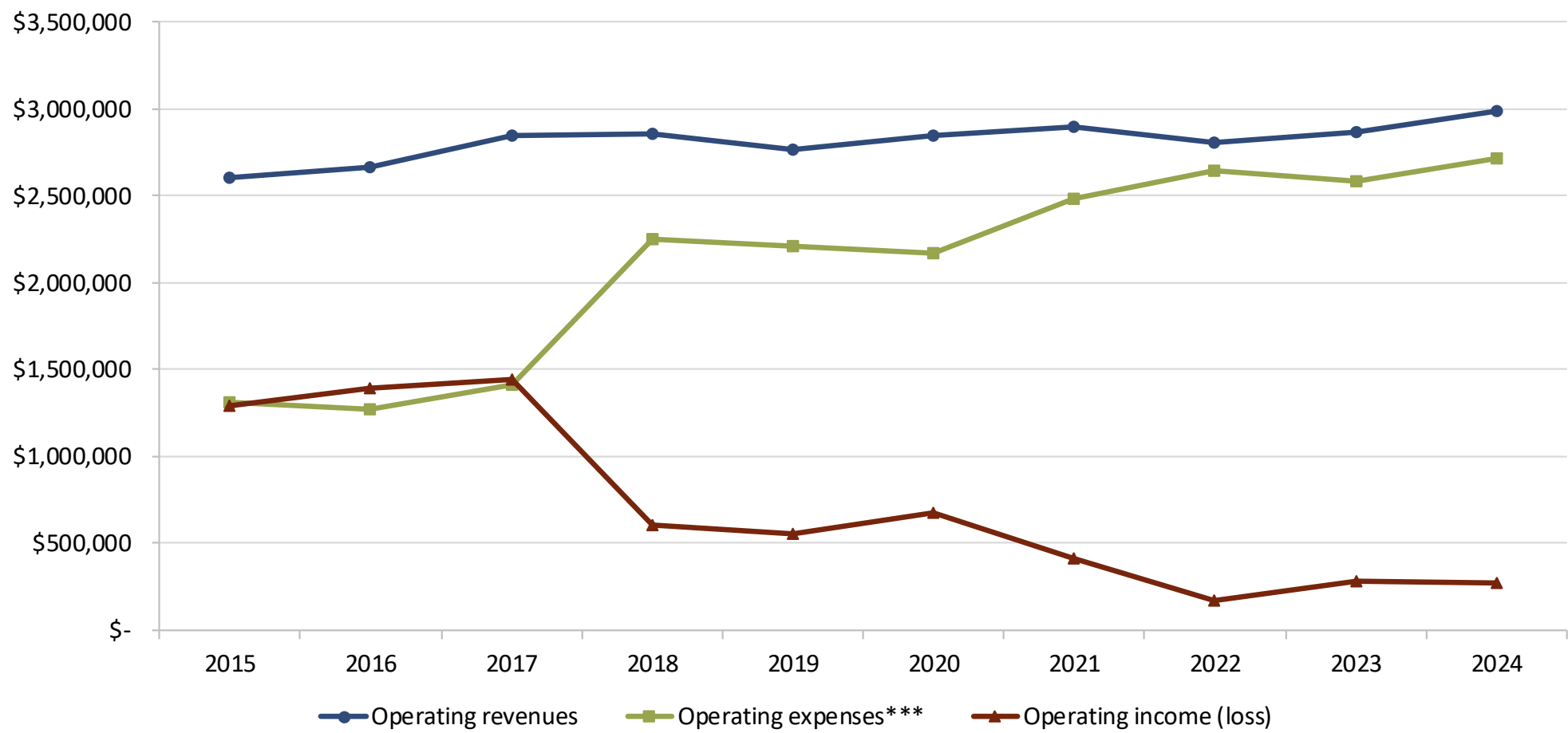
The operating revenues (blue), operating expenses (green), and operating income (red) for the wastewater treatment fund are presented below. For the last ten years, operating revenues have been sufficient to cover the operating expenses of the wastewater treatment system.



OPERATING REVENUES, EXPENSES, AND INCOME

STORM WATER FUND

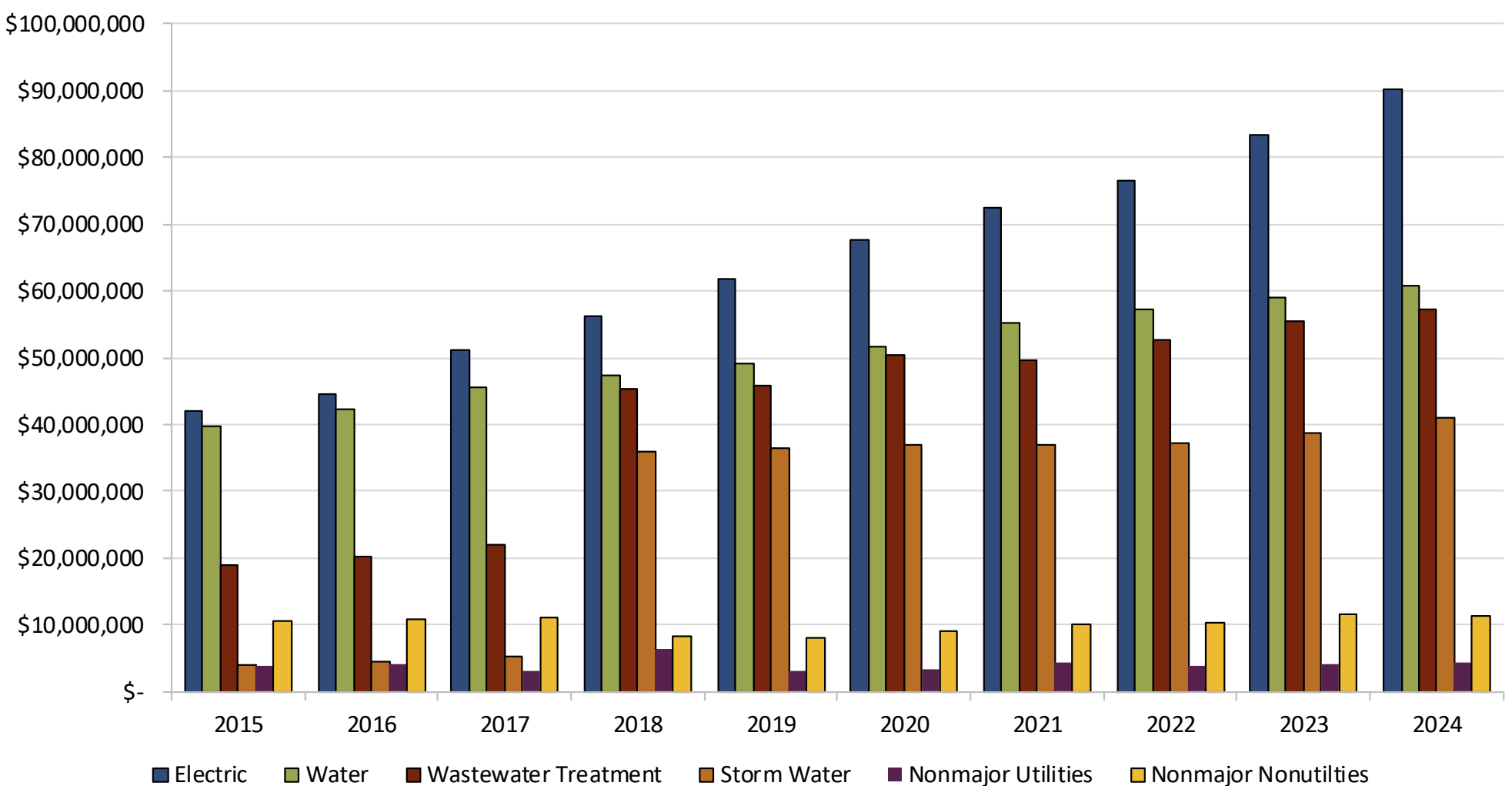
The operating revenues (blue), operating expenses (green), and operating income (red) for the storm water fund are presented below. For the last ten years, operating revenues have been sufficient to cover the operating expenses of the storm water system.



YEAR-END NET POSITION

ENTERPRISE FUNDS

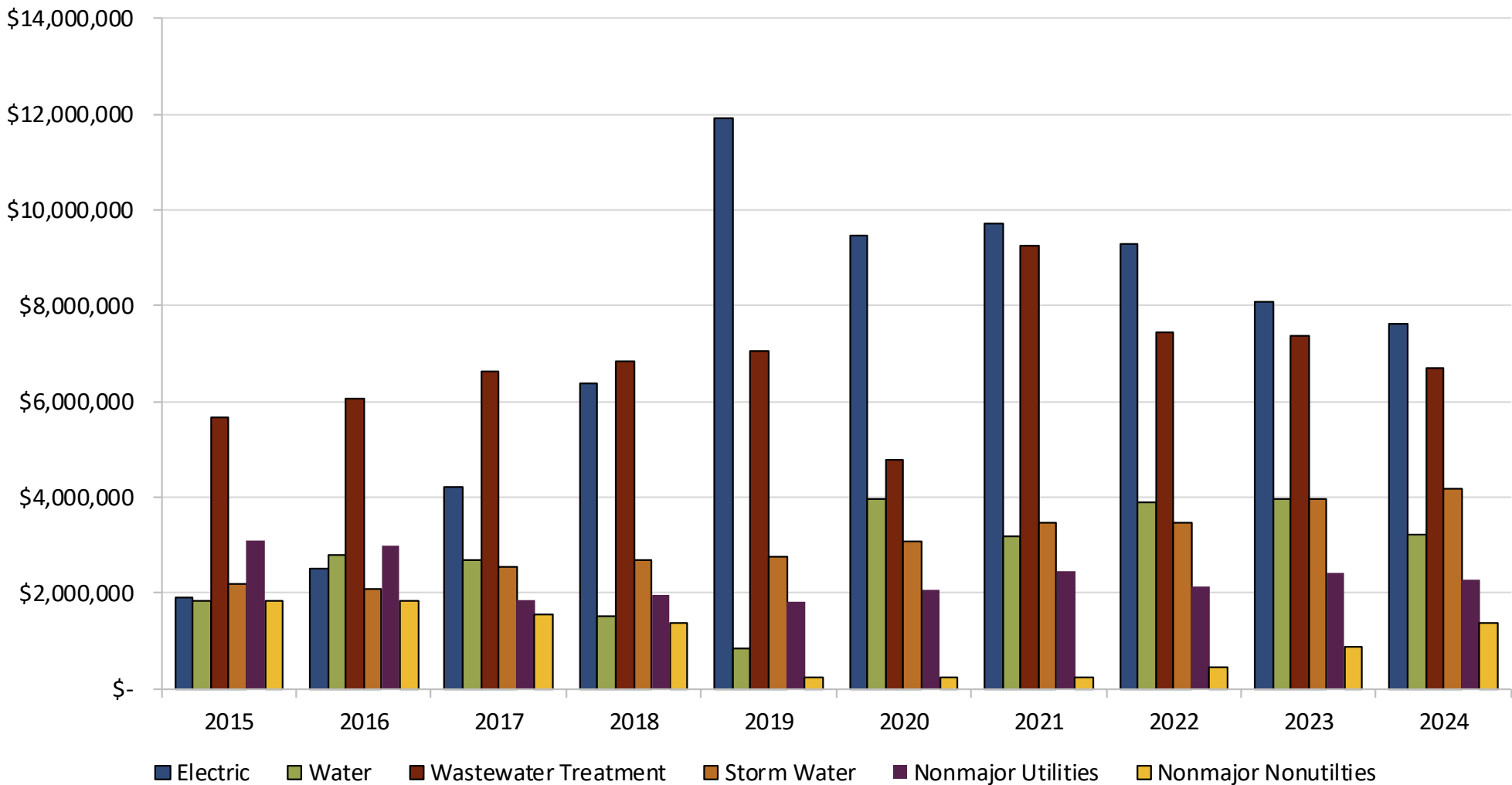
Positive net position indicates that revenues from operating activities, grant revenues, and interest have been sufficient to meet the required debt service payments and provide for transfers to governmental activities.



YEAR-END CASH AND INVESTMENTS

ENTERPRISE FUNDS

A healthy cash balance in the enterprise funds allows for continued payments towards debt and operations.





QUESTIONS?

This presentation is presented with the understanding that the information contained does not constitute legal, accounting or other professional advice. It is not intended to be responsive to any individual situation or concerns, as the contents of this presentation are intended for general information purposes only. Viewers are urged not to act upon the information contained in this presentation without first consulting competent legal, accounting or other professional advice regarding implications of a particular factual situation. Questions and additional information can be submitted to your Eide Bailly representative, or to the presenter of this session.



THANK YOU

eidebailly.com



**CITY COUNCIL
MEETING MINUTES
JUNE 09, 2025 AT 5:30 PM
HJEMKOMST CENTER AUDITORIUM**

1. Call to Order and Roll Call

Roll call of the members was made as follows:

Present: Council Member: Ryan Nelson
Council Member: Nicole Mattson
Council Member: Heather Nesemeier
Council Member: Emily Moore
Council Member: Deb White
Council Member: Lisa Borgen
Council Member: Sebastian McDougall
Council Member: Chuck Hendrickson
Mayor: Shelly Carlson

Absent:

2. Pledge of Allegiance

3. Agenda Amendments

4. Consent Agenda

Motion to Approve made by Heather Nesemeier and seconded by Sebastian McDougall

Motion Passed

For: 8; Nelson, Mattson, Nesemeier, Moore, White, Borgen, McDougall, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 0;

5. Recognitions - Presentations

- A. Presentation: Heartland Trail Study, Daniel Farnsworth, FM Metropolitan Council of Governments Dan Farnsworth with the FM Metropolitan Council of Governments and Stewart Crosby with SRF Consulting presented findings of the Heartland Trail Study which began in 2024.

6. Approve Minutes

- A. May 27, 2025 Meeting Minutes

Motion to Approve May 27, 2025 Meeting Minutes made by Lisa Borgen and seconded by Deb White

Motion Passed

For: 8; Nelson, Mattson, Nesemeier, Moore, White, Borgen, McDougall, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 0;

7. Citizens Addressing the Council (Time Reserved: 15 Minutes)

A Moorhead resident asked the City to add a bike trail along Oakport Street from 28 Ave to Wall St Ave N. The resident also requested reducing the speed limit to 40 mph and limiting truck traffic.

A Moorhead resident thanked staff and the City Council for the experience participating in Moorhead's Citizens Government Academy. The resident invited the public to FM Flutter Fest, which is a pollinator celebration on June 17 from 4-8pm at Gooseberry Park.

8. *Mayor and Council Appointments

9. Public Hearings (5:45 pm)

- A. Public Hearing on the Community Development Block Grant 2025-2029 Consolidated Five Year Plan, the 2025 Annual Action Plan, and updated Citizen Participation Plan

Motion to Open Public Hearing made by Heather Nesemeier and seconded by Ryan Nelson

Motion Passed

For: 8; Nelson, Mattson, Nesemeier, Moore, White, Borgen, McDougall, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 0;

Community Development Program Administrator Tanya Kunza presented the Moorhead's 5-Year Consolidated Plan for Community Development Block Grant funding.

Motion to Close Public Hearing made by Lisa Borgen and seconded by Heather Nesemeier

Motion Passed

For: 8; Nelson, Mattson, Nesemeier, Moore, White, Borgen, McDougall, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 0;

- B. Public Hearing Regarding the Request of Almir Jupic on behalf of Pit 30 South LLC for a Property Tax Exemption for a Project located at 1023 30th Ave S (58.060.0070)

Motion to Open Public Hearing made by Heather Nesemeier and seconded by Ryan Nelson

Motion Passed

For: 8; Nelson, Mattson, Nesemeier, Moore, White, Borgen, McDougall, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 0;

Derrick LaPoint presented Almir Jupic's tax exemption application to construct a new commercial building at 1023 30 Ave N.

Motion to Close Public Hearing made by Heather Nesemeier and seconded by Nicole Mattson

Motion Passed

For: 8; Nelson, Mattson, Nesemeier, Moore, White, Borgen, McDougall, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 0;

- C. Resolution to Approve a Property Tax Exemption for Pit 30 South LLC to construct a Project located at 1023 30th Ave S (58.060.0070)

Motion to Approve Resolution to Approve a Property Tax Exemption for Pit 30 South LLC to construct a Project located at 1023 30th Ave S (58.060.0070) made by Deb White and seconded by Heather Nesemeier

Motion Passed

For: 8; Nelson, Mattson, Nesemeier, Moore, White, Borgen, McDougall, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 0;

10. Economic Development

- A. *Resolution to Approve Real Estate Services Agreement with Goldmark Commercial for MCCARA Industrial Park and other City-Owned Properties

11. Administration

- A. *Resolution to Approve and Submit the proposed Disadvantaged Business Enterprise (DBE) program goals for 2026 - 2028 for City of Moorhead Transit
- B. *Resolution to Approve Bid to Line 350 Feet of Sanitary Sewer Main beneath Center Avenue as part of the Moorhead Center Mall demolition

12. Mayor and Council Reports

Council Member Nesemeier attended the Moorhead Farmers Market and thanked the City and Department of Recreation for hosting the event every Tuesday night. Council member Nesemeier also participated in a Community Huddle event at MSUM with Mayor Carlson, Council Member Moore, City Manager Mahli, and members of the public.

Council Member Hendrickson attended two activities with the Red River Basin Commission – a quarterly Board meeting and tour of watershed areas.

Council Member McDougall invited residents to Juneteenth and Scandinavian Festival events in coming weeks.

Council Member Moore stated Post Traumatic Funk Syndrome is performing at RiverArts in Viking Ship Park on June 11. Council member Moore attended a Park Advisory Board meeting where it approved amendments to the fee schedule. Council Member Moore also attended an Economic Development Authority orientation and thanked Amy Thorpe and Derrick LaPoint for pulling it together.

Mayor Carlson chaired a Coalition of Greater Minnesota Cities Board meeting. She also met with members of Age Friendly Minnesota and administered an Oath of Office for three new police officers.

13. City Manager Reports

City Manager Mahli stated neighborhood wading pools are now open from 1:00-7:00 p.m. Moorhead's wading pools are located at Hansmann, Northeast, Ridgewood, Riverview Estates, and Village Green parks. Manager Mahli stated that although City services operate all day every day, City offices are closed June 19 for Juneteenth.

- 14. Executive Session
 - 15. New Business
 - 16. Adjourn
- 6:19 pm

APPROVED BY:

ATTEST:

Michelle (Shelly) A. Carlson
Mayor

Christina Rust
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.



City Council Communication

June 23, 2025

SUBJECT:

Public Hearing Regarding the Request of Stenerson Holdings LLC leasing to Remodeling by Foss, Inc. for a Property Tax Exemption for a Project located at 2304 29th St S (58.637.0070)

RECOMMENDATION:

The Mayor and City Council are asked to conduct a Public Hearing and consider approval of a property tax exemption for Stenerson Holdings LLC leasing to Remodeling by Foss, Inc., a construction company, to construct a new facility located at 2304 29th St S (58.637.0070)

BACKGROUND/KEY POINTS:

The Moorhead City Council and Moorhead Economic Development Authority find that granting property tax exemptions pursuant to program requirements set forth in policies approved on September 12, 2011, increases the community's long-term economic vitality through the creation of additional housing choice, new jobs, increasing employment opportunities for Moorhead residents and expanding Moorhead's property tax base. Further, that existing business will benefit by increasing total number of businesses in Moorhead, thereby positioning Moorhead as a destination to more customers.

Project: The project is to construct a new headquarters for Remodeling by Foss, Inc., a construction remodeling business (Link to more information: <https://www.rbfcontracting.com/>). The business will consolidate multiple rental locations within the metro into this one location. The building dimensions are 60-feet by 120-feet, with a 16-foot building height, wood framed construction with steel roof and siding. Plans include a reception area, offices, conference room, bathroom, wash bay. and a large area for indoor equipment storage.

Employees: Remodeling by Foss, Inc. estimates they will retain eleven (11) fulltime employees, paying more than \$20 per hour which exceeds the minimum job and wage requirements to qualify for this incentive.

Property Valuation: The parcel has an assessed land value of \$128,000. Existing land and building/improvement value (if any,) and any future changes to that value, remains taxable during the duration of property tax exemption. Only the new assessed building/improvement value attributed to this project receives the exemption.

Based on the preliminary plans submitted with the application, the City Assessor has estimated that the new assessed building value for the project will be approximately \$645,500.

Exemption Term: The term of the exemption is based upon the *new assessed building value* as determined by the City Assessor following building completion. The estimate found in this communication provides an indication of the scope of the project. The new building value and jobs retained and/or created post construction will likely meet the minimum requirements for a 3-year property tax exemption.

Timeline: Construction of the project, if approved, will begin in August 2025, with an estimated completion of November 2025. Whatever construction is completed in 2025 will be assessed January 2, 2026, and become payable in 2027. Therefore, the first year of the proposed exemption would be 2027. In the event that construction is only partially complete on January 2,



City Council Communication

June 23, 2025

2026, the project operator may choose to pay taxes for the partial year and begin the full exemption in 2028.

Zoning: The parcel is located within the “LI – Light Industrial” zoning district. The proposed use is permitted within the zoning district. The final building plans will meet all the requirements of the existing zoning district.

FINANCIAL CONSIDERATIONS:

The maximum total benefit to the applicant for this expansion project is estimated at approximately \$30,960 in property tax exemptions using projected new assessed building value (\$645,500) and current tax rate (1.6%) for a period of three (3) years.

Voting Requirements: 3/4 of Council (6)

Submitted By:

Dan Mahli, City Manager

Derrick LaPoint, DMI/Economic Development

Amy Thorpe, Economic Development Program Administrator

Attachments:

General Location Map

Site Plan, Building Floor Plan, and Building Elevation

Draft Resolution



GENERAL LOCATION MAP

Property Owner: Stenerson Holdings LLC
Leasing to: Remodeling by Foss, Inc.
Address - 2304 29 St S
Parcel ID - 58.637.0070



RESOLUTION

Resolution to Approve a Property Tax Exemption for Stenerson Holdings LLC, leasing to Remodeling by Foss, Inc., to construct a project located at 2304 29th St S (58.637.0070)

WHEREAS, Stenerson Holdings LLC, leasing to Remodeling by Foss, Inc., a construction company, desires to construct a new facility located at 2304 29th St S (58.637.0070); and

WHEREAS, the City of Moorhead, pursuant to Minnesota Statute Chapter 469.1732, Subdivision 1, has authority to grant a partial or complete exemption from property taxation of all buildings, structures, fixtures, and improvements used in or necessary to a qualifying business; and

WHEREAS, the City of Moorhead has received a completed application form filed in accordance with applicable City procedures, policy, and guidelines from Stenerson Holdings LLC, leasing to Remodeling by Foss, Inc., requesting the following tax incentives: exemption from property taxation; and

WHEREAS, the application form filed with the City and all associated documentation are complete and have been reviewed and evaluated by City staff; and

WHEREAS, proper notice to competitors pursuant to Minnesota Statute Chapter 469.1734, Subdivision 7, was published twice in the City's official newspaper on May 29, 2025, and June 5, 2025, respectively; and

WHEREAS, Stenerson Holdings LLC, leasing to Remodeling by Foss, Inc., is a qualifying business as defined in Minnesota Statute 469.1734; and

WHEREAS, granting the requested tax incentive is in the best interest of the City of Moorhead to enhance the property tax base and create new jobs.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Moorhead that:

1. The City Council of the City of Moorhead hereby finds that granting an exemption from property taxation to Stenerson Holdings LLC, leasing to Remodeling by Foss, Inc., is necessary to enable the business to expand services in the City of Moorhead and is in the best interest of the City of Moorhead.
2. The City Council of the City of Moorhead hereby grants the tax incentives contained here subject to the terms and conditions in this resolution, the corresponding Tax Incentive Agreement, and the Laws of Minnesota.
3. The City of Moorhead hereby approves the application and grants Stenerson Holdings LLC, leasing to Remodeling by Foss, Inc., an exemption from property taxation of new building value according to the following schedule:

New Building Taxable Value	Full Time Equivalent (FTE) Jobs Minimum Created or Retained	Term of Exemption
\$250,000-1,249,999	1-2	3 years
\$1,250,000+	3+	5 years

The new building value will fall within the above chart and the exemption is approved for the category in which it falls. Based on an estimated \$645,500 new assessed building value, the exemption would be for a period of 3 years.

4. The Mayor and City Manager are hereby authorized and directed to execute the Tax Incentive Agreement on file by and between the City of Moorhead and Stenerson Holdings LLC, leasing to Remodeling by Foss, Inc.
5. The City Clerk is hereby authorized and directed to certify this grant of exemption from property taxation to the City Assessor and County Assessor contingent upon Stenerson Holdings LLC leasing to Remodeling by Foss, Inc., and the City executing the Tax Incentive Agreement.

PASSED: June 23, 2025 by the City Council of the City of Moorhead.

APPROVED BY:

ATTEST:

Michelle (Shelly) A. Carlson, Mayor

Christina Rust, City Clerk



City Council Communication

June 23, 2025

SUBJECT:

Public Hearing Regarding Wastewater Dewatering, Phosphorus, Facility, and Lift Station Facility Plan (Eng. No. 26-06-01)

RECOMMENDATION:

The Mayor and City Council are asked to conduct a Public Hearing to receive public comment and, after closing the Hearing, consider the following resolutions:

- Resolution to Approve Facility Plan
- Resolution to Authorize Point Source Implementation Grant Application
- Resolution to Approve Budget Adjustment & Task Orders for Final Design

BACKGROUND/KEY POINTS:

The City's Wastewater Treatment Facility (WWTF) was placed into operation in 1983. Since that time, several improvements have been made to address one or more of the following general categories for improvement:

- new regulatory requirements,
- capacity of the facility and/or individual unit processes, and
- asset replacement and renewal.

The National Pollutant Discharge Elimination System Permit issued by the MPCA on July 1, 2021, authorizing and establishing limits for the discharge of treated wastewater to the Red River of the North, includes a requirement that phosphorus loads/concentrations be reduced no later than June 30, 2030. This language was the result of negotiations with the MPCA initiated in 2014 when the new treatment limits were first proposed. Treatment for phosphorus will address the Minnesota Pollution Control Agency (MPCA) Nutrient Reduction Strategy for the Red River of the North which largely focuses on water quality in Lake Winnipeg.

With this pending, new regulatory requirement, staff initiated a facility planning process to identify all near-term improvements needed at the WWTF and within the sanitary sewer system (e.g. at lift stations) with a goal of achieving multiple objectives aligned with the above-referenced categories of improvement in a coordinated fashion. As part of the City's asset management program, staff conducted a risk-based assessment of over 600 WWTF assets. In this assessment, risk was defined by the probability of a failure combined with the consequences of a failure. Assets with the highest risk scores were identified as candidates for near-term improvements and are included in the Dewatering, Phosphorus, Facility, and Lift Station Facility Plan (Facility Plan). The proposed improvements include those at the WWTF and at four lift stations, address all three of the categories of improvements identified above, and are identified in more detail in the Hearing presentation. To maintain a project scope and cost within reasonably available resources, some high-risk assets were excluded from the proposed improvements. For these assets, risk-mitigation strategies were identified.

The improvements included in the Facility Plan are proposed to be funded through a State Point Source Implementation Grant (PSIG) and State Clean Water Revolving Fund loan administered



City Council Communication

June 23, 2025

by the MPCA and Public Facilities Authority (PFA). The PSIG grant program provides funds for projects required to meet more stringent treatment requirements to improve water quality (e.g. new permit limits for phosphorus). The CWRP loan provides below market rate interest loans for wastewater projects. Both programs have specific administrative requirements. Approval of the Facility Plan is one of those requirements.

The proposed Facility Plan includes all of the recommended near-term improvements. As the project proceeds through design and various administrative reviews over the next year, the scope of the project can be scaled back if necessary.

The Facility Plan does not authorize construction of any part of the project. Formal plans & specifications must be developed and approved by the MPCA and City Council. All portions of the project will be competitively bid. Staff will bring appropriate actions back to the City Council for consideration as the project proceeds.

At the Hearing, staff will provide a presentation summarizing the Facility Plan recommendations including:

- the need for the improvements,
- the location of the improvements,
- alternatives considered,
- reasons for selection of the recommended alternatives,
- cost estimates, and
- financing options including estimated service charges.

After closing the Hearing, staff recommends that the City Council adopt a resolution to approve the Facility Plan.

To be eligible for a PSIG grant, an application must be submitted by July 31, 2025. Staff recommends that the City Council adopt a resolution authorizing the grant application.

Design is proposed to be completed through task orders issued under the previously executed Master Services Agreements for professional services with Apex Engineering (for the WWTF improvements) and Stantec (for the lift station improvements). Staff recommends that the City Council adopt a resolution authorizing a budget adjustment and approving task orders to complete final design.

FINANCIAL CONSIDERATIONS: The total estimated cost for the improvements is \$41,237,250. The project is proposed to be funded through a PSIG grant (up to \$12M) and a CWRP loan for the balance of the project cost. The City may also pursue other funding sources including a Federal Congressional Directed Spending grant and a State Capital Investment (bonding) grant. Any funds received through these requests will be used to reduce the CWRP loan amount.

Debt service on the CWRP loan will be paid through the Wastewater Treatment budget. A series of rate increases will be required to fund the new debt service. Proposed rate increases are



City Council Communication

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included in the Hearing presentation but are subject to change as the project proceeds. The project will not proceed unless PSIG and CWRP loan funds are made available to the City through the PFA Intended Use Plan.

The CWRP loan provides below market rate interest for wastewater projects. Interest rates through this program are generally very favorable; approximately 1.0-1.5% below bond market rates. The City has used this source of funding for several previous improvement projects.

The estimated cost to complete preliminary and final design \$1,952,875 for the WWTF improvements and \$250,000 for the lift station improvements for a total cost of \$2,202,875. The approved 2025 Wastewater Treatment budget includes \$1,500,000 for this work. Budget Adjustment #25-012 is proposed to fund the balance of the cost (\$702,875). All design costs will be reimbursed through the PSIG and/or CWRP loan.

Budget Adjustment #25-012

Fund Name	Acct. Description	Expenditure	Funding Source
Wastewater	Professional Services	\$702,875	
Wastewater	From Reserves		\$702,875

Voting Requirements: Majority of Council

Submitted By:

Dan Mahli, City Manager

Robert A. Zimmerman, Engineering Director

Andrew T. Bradshaw, Wastewater Operations Manager

Attachments: N/A

RESOLUTION

Resolution to Approve Facility Plan

WHEREAS, pursuant to a notice published in The Extra on June 12, 2025, the City Council held a Public Hearing on the Wastewater Dewatering, Phosphorus, Facility, and Lift Station Improvements Facility Plan (Eng. No. 26-06-01) in accordance with the eligibility requirements for a Clean Water Revolving Fund loan, and

WHEREAS, the Facility Plan identifies proposed improvements to address near-term wastewater asset needs including

- Wastewater Treatment Facility (WWTF) dewatering, cake storage, and biosolids application equipment,
- WWTF ultraviolet disinfection,
- WWTF chemical injection for improved phosphorus reduction,
- WWTF equipment replacement and asset rehabilitation, and
- Sanitary Lift Station #11, #12, #38, and #39 rehabilitation; and

WHEREAS, at the Hearing, the need for the improvements, location of the improvements, alternatives considered, reasons for selection of the recommended alternatives, cost estimates, and financing options including estimated service charges required to fund the improvements were presented; and

WHEREAS, at the Hearing, citizens were afforded the opportunity to comment on the Facility Plan.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Moorhead, Minnesota that the Wastewater Dewatering, Phosphorus, Facility, and Lift Station Improvements Facility Plan (Eng. No. 26-06-01) is hereby approved and is on file in the Engineering Department.

PASSED: June 23, 2025 by the City Council of the City of Moorhead.

APPROVED BY:

ATTEST:

Michelle (Shelly) A. Carlson, Mayor

Christina Rust, City Clerk

RESOLUTION

Resolution to Authorize Point Source Implementation Grant Application

WHEREAS, the Point Source Implementation Program, established in Minnesota Statutes 446A.073, as amended provides funds for construction projects; and

WHEREAS the City of Moorhead is hereby applying to the Minnesota Public Facilities Authority (PFA) for funds to be used for eligible costs for improvements to the City's Wastewater Treatment Facility as identified in the Wastewater Dewatering, Phosphorus, Facility, and Lift Station Improvements Facility Plan (Eng. No. 26-06-01).

NOW, THEREFORE, BE IT RESOLVED that the City of Moorhead has the legal authority to apply for the grant, and the financial, technical, and managerial capacity to ensure proper construction, operation, and maintenance of the project for its design life.

BE IT FURTHER RESOLVED, that upon approval of its application by the PFA, the City of Moorhead may enter into an agreement with the PFA for the above-referenced project, and that the City of Moorhead certifies that it will comply with all applicable laws and regulations as stated in all contract agreements described in the compliance listing of the grant application.

BE IT FURTHER RESOLVED, that Mayor Michelle (Shelly) A. Carlson and City Manager Dan Mahli, or their successors in office, are hereby authorized to execute such agreements, and amendments thereto, as are necessary to implement the above project on behalf of the City of Moorhead.

PASSED: June 23, 2025 by the City Council of the City of Moorhead.

APPROVED BY:

ATTEST:

Michelle (Shelly) A. Carlson, Mayor

Christina Rust, City Clerk

RESOLUTION

Resolution to Approve Budget Adjustment #25-012 & Task Orders for Final Design

WHEREAS, on June 23, 2025, the City Council conducted a Public Hearing for the Wastewater Dewatering, Phosphorus, Facility, and Lift Station Improvements Facility Plan (Eng. No. 26-06-01) and, after closing the Hearing, approved the Facility Plan by resolution; and

WHEREAS, the total estimated cost of the improvements is \$41,237,250 and is proposed to be funded through a Point Source Implementation Grant and State Clean Water Revolving Fund loan; and

WHEREAS, design is proposed to be completed through task orders issued under the previously executed Master Services Agreements for professional services with Apex Engineering and Stantec; and

WHEREAS, Task Order No. 23-03 with Apex Engineering in the amount of \$200,000 was previously executed for preliminary design of the Wastewater Treatment Facility improvements and Task Order No. 23-15 with Stantec in the amount of \$200,000 was previously executed for preliminary design of the lift station improvements; and

WHEREAS, prior to proceeding to construction, final plans & specifications must be developed and approved by the Minnesota Pollution Control Agency and the City Council; and

WHEREAS, staff recommends that the City proceed with final design for the proposed improvements outlined in the Facility Plan; and

WHEREAS, Task Order No. 23-03, Amendment No. 1 with Apex Engineering in the amount of \$1,752,875 and Task Order No. 23-15, Amendment No. 1 with Stantec in the amount of \$50,000 are proposed to complete final design; and

WHEREAS, the total cost for preliminary and final design is currently estimated to be \$2,202,875; and

WHEREAS, the approved 2025 Wastewater Treatment budget included \$1,500,000 for preliminary and final design work; and

WHEREAS, Budget Adjustment #25-012 is proposed to transfer \$702,875 from Wastewater Treatment Reserves to the 2025 Wastewater Treatment budget to fully fund design; and

WHEREAS, all design costs will be reimbursed through the Point Source Implementation Grant and/or State Clean Water Revolving Fund loan.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Moorhead, Minnesota that Budget Adjustment #25-012 is approved.

BE IT FURTHER RESOLVED that Task Order No. 23-03, Amendment No. 1 with Apex Engineering and Task Order No. 23-15, Amendment No. 1 with Stantec are approved and the City Manager is authorized to execute said task orders in accordance with the Master Services Agreements for professional services previously executed with each consultant.

PASSED: June 23, 2025 by the City Council of the City of Moorhead.

APPROVED BY:

Michelle (Shelly) A. Carlson, Mayor

ATTEST:

Christina Rust, City Clerk



City Council Communication

June 23, 2025

SUBJECT:

Resolution to Approve Biennial Routine Maintenance Agreement No. 1060230 with MnDOT

RECOMMENDATION:

The Mayor and City Council are asked to consider a resolution to approve, and authorize the Mayor and City Manager to execute, the above-referenced agreement.

BACKGROUND/KEY POINTS:

Consistent with previous agreements, MnDOT has requested that the City perform routine maintenance on the following segments of Trunk Highway 10 (TH 10) and Trunk Highway 75 (TH 75) within the corporate City limits:

- TH 10: from the MN/ND border to the eastern City limits (2.53 miles or 10.74 lane miles)
- TH 75: from 24th Ave S to Main Ave (1.56 miles or 7.25 lane miles)

The term of the agreement is two years beginning July 1, 2025, or on the date it is approved and executed by all appropriate City and State of Minnesota officials, whichever occurs later, through June 30, 2027. This is an ongoing agreement that is renewed every two years to reflect changes in terms or conditions, mileage and the compensation rate per mile. There are no changes proposed to the existing terms or conditions, nor to the mileage. The only change from the prior agreement is to program a 4.5% annual increase to the compensation rate.

By entering into this agreement, the City agrees to maintain the highways in good repair and free of all obstruction and impediments to traffic. Routine reactionary maintenance includes snow plowing and sanding of the street and sidewalks, maintaining vegetation, and street sweeping. The agreement does not provide for significant maintenance items such as pothole patching, seal coating, crack filling, or pavement marking and regulatory sign maintenance, nor does it cover repair, rehabilitation, or reconstruction of streets, sidewalks, or traffic signals which remain a MnDOT responsibility.

FINANCIAL CONSIDERATIONS: The agreement includes an inflationary adjustment to increase the compensation rate by 4.5% per year. The City will be paid \$2,828.68 per lane mile for State fiscal year 2026 and \$2,955.98 per lane mile for State fiscal year 2027 for a total of \$104,066.21 over the two-year period.

Voting Requirements: 3/4 of Council (6)

Submitted By:

Dan Mahli, City Manager
Tom Trowbridge, City Engineer

Attachments: N/A

RESOLUTION

Resolution to Approve Biennial Routine Maintenance Agreement #1060230 with MnDOT

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Moorhead that the City of Moorhead enter into MnDOT Agreement No. 1060230 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for routine maintenance by the City from July 1, 2025 through June 30, 2027 within the corporate City limits upon, along and adjacent to portions of Trunk Highway Nos. 10 and 75, the limits of which are defined in said Agreement.

BE IT FURTHER RESOLVED that the Mayor and City Manager are authorized to execute the Agreement and any amendments to the Agreement

PASSED: June 23, 2025 by the City Council of the City of Moorhead.

APPROVED BY:

ATTEST:

Michelle (Shelly) A. Carlson, Mayor

Christina Rust, City Clerk

CERTIFICATION

State of Minnesota
County of Clay

I certify that the above Resolution is an accurate copy of the Resolution adopted by the Council of the City of Moorhead at an authorized meeting held on the 23rd day of June, 2025, as shown by the minutes of the meeting in my possession.

City Clerk

Notary Public
My Commission Expires: _____



City Council Communication

June 23, 2025

SUBJECT:

Resolution to Enter into a Joint Cooperative Agreement for use of Emergency Operations personnel and equipment.

RECOMMENDATION:

The Mayor and City Council are asked to consider the resolution to authorize the City Manager to enter into a Joint Cooperative Agreement between the City of Moorhead, Minnesota, and Southern Valley Fire & Rescue (SVFR).

BACKGROUND/KEY POINTS:

Moorhead has fire equipment and personnel capable of responding to emergencies in Moorhead and the surrounding area, including the area serviced by SVFR; and SVFR has fire equipment and personnel capable of responding to emergency situations within its service area and the surrounding area, including Moorhead; and the Parties believe it will be mutually beneficial to provide emergency operation response services to each other or surrounding areas.

FINANCIAL CONSIDERATIONS:

Under most circumstances, the City of Moorhead and SVFR will share resources during emergency incidents at no cost to either party. If an incident exceeds 6 hours in duration, a rate of \$275 per hour will be charged for a staffed fire engine, \$200 per hour for a staffed water tender, and \$15 per hour per additional firefighters. An incident of this duration occurs approximately once every five years.

Voting Requirements: 3/4 of Council (6)

Submitted By:

Dan Mahli, City Manager
Jeff Wallin, Fire Chief
Emily Roen, Fire Admin

Attachments: Southern Valley Moorhead APPENDIX A

APPENDIX A REIMBURSEMENT RATE TABLE

The following table, established by the Minnesota Department of Natural Resources, sets forth reimbursement rates for fire department equipment, personnel, and supplies utilized in responding to requests for assistance under the Joint Cooperative Agreement for Use of Emergency Operations Personnel and Equipment Agreement.

Engines

COMPONENTS	Structure Engines		Wildland Engines				
	1	2	3	4	5	6	7
Pump Rating							
Min. Flow (GPM)	1000	500	150	50	50	50	10
At rated pressure (PSI)	150	150	250	100	100	100	100
Tank Capacity (Gallon)	300	300	500	750	400	150	50
Hose 2 ½" (Feet)	1200	1000					
Hose 1 ½" (Feet)	500	500	1000	300	300	300	
Hose 1" (Feet)			500	300	300	300	200
Personnel	4	3	3	2	2	2	2
Equipment Rate /Hour	\$275	\$200	\$185	\$165	\$140	\$125	\$85

**Engines equipped with Compressed Air Foam Systems will be paid an additional \$20 an hour if CAFS is used on the incident.*

Water Tenders

Requirements	Water Tender Types				
	Support			Tactical	
COMPONENTS	S1	S2	S3	T1	T2
Tank Capacity (Gallons)	4000	2500	1000	2000	1000
Pump Minimum Flow (GPM)*	300	200	200	250	250
@ Rated Pressure (PSI)	50	50	50	150	150
Max Refill times (Min.)	30	20	15	-	-
Pump & Roll	-	-	-	yes	yes
Personnel	1	1	1	2	2
Equipment Rate /Hour	\$200	\$160	\$140	\$230	\$190

*Portable Pump Acceptable with tenders

* Water tenders come with folding tanks

Additional Firefighters use a rate of \$15.00/hr

*Parties are encouraged to use MN DNR equipment rates to aid in determining costs of equipment and personnel.

RESOLUTION

Resolution to Enter into a Joint Cooperative Agreement for use of Emergency Operations personnel and equipment between the City of Moorhead, Minnesota and Southern Valley Fire & Rescue (SVFR)

WHEREAS, Moorhead has fire equipment and personnel capable of responding to emergencies in Moorhead and the surrounding area, including the area serviced by SVFR; and

WHEREAS, SVFR has fire equipment and personnel capable of responding to emergency situations within its service area and the surrounding area, including Moorhead; and

WHEREAS, the Parties believe it will be mutually beneficial to provide emergency operation response services to each other or surrounding areas according to the terms and conditions provided under the Agreement.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Moorhead that the purpose of this Joint Powers Agreement is to provide emergency operation response services to each other and surrounding areas.

PASSED: June 23, 2025 by the City Council of the City of Moorhead.

APPROVED BY:

ATTEST:

Michelle (Shelly) A. Carlson, Mayor

Christina Rust, City Clerk



City Council Communication

June 23, 2025

SUBJECT:

Award Bid For 2025 Lead Service Line Replacement Project

RECOMMENDATION:

The Moorhead Public Service Commission respectfully requests the Mayor and Moorhead City Council award the bid for Moorhead Public Service's 2025 Lead Service Line Replacement Project to Randall's Excavating, Inc., in the amount of \$371,475 and authorize Moorhead Public Service's General Manager to execute the Water Service Replacement Agreements with the property owners. The agreement and cost for this project are contingent upon final approval by the Minnesota Public Facilities Authority.

BACKGROUND/KEY POINTS:

Moorhead Public Service's (MPS') Water Division proposes completing a project to replace 30 private portions of lead service lines. The 2025 Lead Service Line Replacement Project (Project) will continue to establish the foundation for lead service line replacement projects and will allow for budget planning for future, year-round projects. MPS completed a pilot project in 2024, which included the replacement of 10 private portions of lead service lines. Since the spring of 2022, MPS has submitted applications to be included on the Project Priority List for funding through Minnesota Public Facilities Authority (MPFA) Drinking Water Revolving Fund. Funding for lead service line replacements has become available through the Bipartisan Infrastructure Law and State of Minnesota matching funds.

During a 2024 watermain replacement project, MPS staff identified 30 private lead service lines, and MPS replaced its portion of those lines as part of the Project. Through the Project, the remaining private portions of the lead service lines will be replaced, eliminating the need for partial replacement of these lines.

MPFA requires a loan/grant agreement for the Project to be funded as MPS works to remove lead service lines as a part of the Lead and Copper Rule Revision requirements. The agreement with MPFA, due to all service lines being entirely private, will ultimately result in a reimbursable grant for 100 percent of the Project costs. These costs include construction, administrative, and engineering expenses required to complete the Project. The contracts, agreements, and award of the bid for this Project are contingent upon final approval by MPFA.

Bids were opened on June 9, 2025, for the Project, and MPS received two qualified bids. MPS staff and Apex Engineering Group staff reviewed the bids and recommend that the bid be awarded to the lowest, qualified bidder, Randall's Excavating, Inc., in the amount of \$371,475 (see attached recommendation letter and Bid Tabulation). Randall's Excavating, Inc., has successfully completed work for MPS in the past and has demonstrated that they can complete this project as specified.

To begin this Project, MPS and the property owner will enter into the Water Service Replacement Agreement. Attorney John Boulger collaborated with staff to develop this agreement, which outlines the terms and conditions under which MPS and the City of Moorhead will provide a new private water service to the owner's property. This new private water service will replace the existing lead service line as part of the Lead Service Line Replacement Program (Minn. Stat. § 446A.077).



City Council Communication

June 23, 2025

FINANCIAL CONSIDERATIONS:

Although there is no cost to the City of Moorhead (directly), the total cost to the Moorhead Public Service Commission for the 2025 Lead Service Line Replacement Project is \$371,475. The final contract and cost of the Pilot Project will be 100 percent reimbursable through the MFPA and are contingent upon final approval by the MFPA for the funds.

Voting Requirements: Majority of Council

Submitted By:

Dan Mahli, City Manager

Travis Schmidt, General Manager

Jake Long, Water Distribution Manager

Attachments: Recommendation Letter and Bid Tabulation Sheet from Apex Engineering Group

June 9, 2025

Mr. Jake Long
Water Distribution Manager
500 Center Avenue; P.O. Box 779
Moorhead, MN 56561-0779

via email: jlong@mpsutility.com

RE: 2025 Service Line Replacement
Lead Service Line Replacement Project (WT-00-01)
Moorhead, Minnesota
Apex Project No. 25.109.0022

Dear Mr. Long:

Bids for the above referenced project were received and opened on Monday, June 9, 2025, at 10:00 AM. Two (2) bids were received for the proposed access improvements. The bids received were from the contractors listed below:

- Randall's Excavating Inc.
- Dirt Dynamics

The bids received have been outlined in the table below:

Bidder	Bid
Randall's Excavating, Inc.	\$371,475.00
Dirt Dynamics	\$638,570.00

Due to the unique nature of the project, the range of estimated bidding was expected with the variation of the work to be completed.

Randall's Excavating, Inc. has successfully completed work with Moorhead Public Service in the past and has demonstrated they have the ability to complete this project as specified. The Public Service Commission and City Council can consider award of this contract pending approval of the Public Facilities Authority funding, to Randall's Excavating, Inc. if they wish to proceed with the proposed work.

Please feel free to contact me with any questions.

Sincerely,

Apex Engineering Group, Inc.



Jade A. Berube, PE

Enc: Bid Tabulation



Water | Transportation | Municipal | Facilities

Bid Tabulation

2025 Service Line Replacement | Lead Service Line Replacement

Moorhead Public Service | WT-00-01

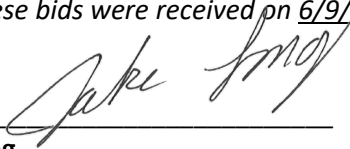
City of Moorhead, Minnesota

June 9, 2025 | 10:00 AM | Conference Room at MPS Dispatch Operations Center, Second Floor, located at 215 Highway 75 North Moorhead, MN 56560

Apex Project No. 25.109.0022

Planholder	Bid Bond	Acknowledged Addendum(s)	Total Bid
Dirt Dynamics	10%	N/A	\$638,570.00
Randall's Excavating, Inc.	10%	N/A	\$371,475.00

I certify that these bids were received on 6/9/2025, 10:00 AM, Conference Room at MPS Dispatch Operations Center, Second Floor



Jake Long

RESOLUTION

Resolution to Award Bid for 2025 Lead Service Line Replacement Project

WHEREAS, on June 9, 2025, bids were opened for Moorhead Public Service's (MPS') 2025 Lead Service Line Replacement Project; and,

WHEREAS, MPS staff has and Apex Engineering Group staff evaluated the bids and submitted a Bid Tabulation Sheet and recommendation letter.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Moorhead to award the bid for MPS' 2025 Lead Service Line Replacement Project to the lowest, qualified bidder meeting the specifications, as shown on the attached Bid Tabulation Sheet, contingent upon approval by the Minnesota Public Facilities Authority.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the City Council of the City of Moorhead, Minnesota, that the City Council does hereby authorize and direct the Mayor and City Manager to execute the contract for MPS' 2025 Lead Service Line Replacement Project.

PASSED: June 23, 2025 by the City Council of the City of Moorhead.

APPROVED BY:

ATTEST:

Michelle (Shelly) A. Carlson, Mayor

Christina Rust, City Clerk



City Council Communication

June 23, 2025

SUBJECT:

Resolution to Award Bid for Construction of MPS' Redundant Network Operations Center

RECOMMENDATION:

The Moorhead Public Service Commission respectfully requests the Mayor and City Council award the bid for the construction of Moorhead Public Service's redundant Network Operations Center to Border Construction, LLC, for \$448,000 for the base bid and \$15,000 for Alternate No. 1, for a total bid price of \$463,000.

BACKGROUND/KEY POINTS:

In May 2023, Moorhead Public Service (MPS) entered into a Task Order Agreement for Professional Services with Sandman Structural Engineers (SSE). On December 17, 2024, the Commission approved Task Order No. 2025-1 for engineering services related to the structural design of MPS' redundant Network Operations Center (NOC).

SSE prepared specifications for the construction of MPS' redundant NOC. The construction includes sitework, foundations, and steel, as well as the design, delivery, and placement of a precast building. The bid opening was held on April 30, 2025, and MPS received six qualified bids. The lowest, qualified bidder was Border Construction, LLC (Border Construction), with a base bid of \$448,000 and \$15,000 for Alternate No. 1, for a total bid price of \$463,000. Alternate No. 1 is for a security fence around the Oakport Water Tower. Border Construction's bid is approximately 49 percent lower than the engineer's estimate of \$900,000. Attached are SSE's recommendation letter and bid tabulation sheet. Construction of the NOC is expected to be substantially completed on or before November 21, 2025.

MPS staff recommends awarding the base bid of \$448,000 and Alternate No. 1 for \$15,000 to Border Construction, for a total bid price of \$463,000.

FINANCIAL CONSIDERATIONS:

Although there is no cost to the City of Moorhead (directly), the total cost to the Moorhead Public Service Commission for the construction of MPS' redundant Network Operations Center is \$463,000.

Voting Requirements: Majority of Quorum

Submitted By:

Dan Mahli, City Manager
Travis L. Schmidt, General Manager
Adam Benhardt, Construction Manager

Attachments: Recommendation Letter and Bid Tabulation Sheet from SSE



Client: Moorhead Public Service
Client Name: Adam Bernhardt
Client Position: Project Manager
Company Name: Moorhead Public Service
Moorhead, MN

Date: 05/07/2025

Re: Proposal - Structural Engineering Services
Project Name – MPS NOC Bldg
Moorhead, MN

Dear Mr. Adam Bernhardt,

On April 30th, 2025, the Moorhead Public Service received and opened six (6) proposals for the 2025 MPS NOC building.

It is our recommendation that the Moorhead Public Service award the contract to Border Construction for the base bid – \$448,000, Alternate No. 1 - \$15,000, for a total amount of \$463,000

Enclosed is one (1) copy of the bid tabulation of your use. If you have any questions, please contact me at 218-284-3047.

Sincerely,

Justin Schoenberg, PE
Principal Engineer

enclosure



Sandman Structural Engineering
MPS Network Operations Center MBN Project 24-252
Bid Date: April 30, 2025 @ 3:00 pm

Company	Contractor's License	Bid Bond	Addendum	Bid Schedule No. 1	Alternate No. 1	Total Construction Cost
Blue Ridge Builders*				No Bid		
Sever Construction	MN	10%	1-4	\$480,523	\$14,468	\$494,991
Great States Const.	MN	10%	1-4	\$497,000	\$15,000	\$512,000
MBA Development*				No Bid		
Border Const.	MN	10%	1-4	\$448,000	\$15,000	\$463,000
TF Powers *				No Bid		
Gast Construction	MN	10%	1-4	\$459,800	\$15,800	\$475,600
Dietrich Const.	MN	10%	1-4	\$452,400	\$15,263	\$467,663
Roers Const.	MN	10%	1-4	\$541,200	\$16,000	\$557,200

* Bidder did not provide Minnesota Contractor's License

RESOLUTION

Resolution to Award Bid for Construction of MPS' Redundant Network Operations Center

WHEREAS, on April 30, 2025, bids were opened for the construction of Moorhead Public Service's redundant Network Operations Center; and

WHEREAS, Moorhead Public Service staff and Sandman Structural Engineers' staff evaluated the bid and submitted a Bid Tabulation with their recommendation; and,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Moorhead to award the construction of MPS' redundant Network Operations Center to Border Construction, LLC, with a base bid of \$448,000 and \$15,000 for Alternate No. 1, for a total bid price of \$463,000.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Moorhead, Minnesota, that the City Council does hereby authorize and direct the Mayor and City Manager to execute the contract for the construction of MPS' redundant Network Operations Center.

PASSED: June 23, 2025, by the City Council of the City of Moorhead.

APPROVED BY:

ATTEST:

Michelle (Shelly) A. Carlson, Mayor

Christina Rust, City Clerk



City Council Communication

June 23, 2025

SUBJECT:

Resolution to Authorize and Prioritize Minnesota Capital Investment Funding Applications

RECOMMENDATION:

Mayor and Council are asked to authorize submissions and prioritize applications to Minnesota Management & Budget for 2026 – 2027 Capital Investment funding from the Minnesota Legislature

BACKGROUND/KEY POINTS:

The Minnesota Management & Budget office accepts applications for Minnesota Capital Investment funding in odd-numbered years to be used in funding consideration by the Governor and Legislature. The Capital Investment Committees in each legislative body consider this information as they make tours around the state in advance of legislative sessions and also during legislative deliberations.

Last year, and since 2009, Moorhead has requested funding for flood mitigation. We've previously received funding for major transportation projects such as the 11 St and 20th/SE Main Underpass projects. Bluestem Amphitheater and the Hjemkomst Center are also examples of projects for which Moorhead has historically received capital bonding funds.

Staff is recommending submitting two projects for funding consideration in the upcoming biennium, and has submitted preliminary applications subject to City Council approval:

1. **Flood Mitigation Improvements – Continuation \$18.5M** (less any 2025 funding award) to complete 7 lift station conversions to meet risk and reliability standards
2. **Moorhead Dewatering, Phosphorus, Facility, & Lift Station Improvements \$10M** to fund a portion of necessary improvements to the Wastewater Treatment Facility serving the Cities of Moorhead and Dilworth

The requests are required to be ranked in priority order. While both projects are important and reduce costs to local taxpayers, the draft resolution proposes flood mitigation remain the City's number one priority due to the time sensitivity of completing in-town flood mitigation integral to the FM Diversion and overall hazard risk reduction.

FINANCIAL CONSIDERATIONS:

The City's cumulative match to ongoing flood mitigation since 2009 amounts to \$29.4M, which meets and exceeds state requirements by \$9.9M. The overmatch was authorized by previous City Councils to keep projects moving forward between state funding awards.

Proposed funding sources for the Wastewater Treatment project include \$12M in Minnesota Pollution Control Agency Clean Water Revolving Fund Loan and a Point Source Implementation Grant and City Capital Improvement bonds.

Voting Requirements: Majority of Council



City Council Communication

June 23, 2025

Submitted By:

Dan Mahli, City Manager

Lisa Bode, Governmental Affairs Director

Bob Zimmerman, Engineering Director

Andy Bradshaw, Operations Manager Wastewater/Stormwater Services Division

Attachments: Draft Resolution

RESOLUTION

Resolution to Authorize Submission and Prioritization of Minnesota Capital Investment Funding Requests

WHEREAS, the State of Minnesota provides a Capital Investment bonding program that funds certain public capital improvement projects through state resources; and

WHEREAS, two projects that meet the City's strategic priorities would be eligible for state capital investment funding include (1) the continuation of Moorhead's Flood Mitigation Improvements and (2) the Dewatering, Phosphorus, Facility and Lift Station Improvements at the Wastewater Treatment Facility.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Moorhead, Minnesota that the City Manager or his designee is herein authorized and directed to submit requests for flood mitigation funding and improvements at the Wastewater Treatment Facility to Minnesota Management and Budget.

BE IT FURTHER RESOLVED that the city's Flood Mitigation Improvements represent and remain the City of Moorhead's highest priority request for the State of Minnesota's capital bonding program.

PASSED: June 23, 2025 by the City Council of the City of Moorhead.

APPROVED BY:

ATTEST:

Michelle (Shelly) A. Carlson, Mayor

Christina Rust, City Clerk



City Council Communication

June 23, 2025

SUBJECT:

Resolution to Receive the 2024 Annual Comprehensive Financial Report (ACFR)

RECOMMENDATION:

The Mayor and City Council are asked to receive the 2024 Annual Comprehensive Financial Report (ACFR).

BACKGROUND/KEY POINTS:

The ACFR is prepared each year to present the financial results for all funds and account groups of the City. The audit was conducted in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States. This report has been prepared following the guidelines recommended by the Government Finance Officers Association (GFOA) of the United States and Canada. GFOA awards Certificates of Achievement for Excellence in Financial Reporting to those governments whose ACFR's are judged to conform to standards of public financial reporting. The City of Moorhead's financial reports have received this award for the past forty-one consecutive years (1983-2023). Staff believes the 2024 ACFR meets the program standards, and it will be submitted to GFOA for review. There will be links posted to the Finance Department page on the City's website for the following documents:

2024 Annual Comprehensive Financial Report (ACFR)
Schedule of Expenditures of Federal Awards (SEFA)

This action is a procedural matter only to formally receive the report and does not indicate approval of the report. Jamie Fay from Eide Bailly, LLP will be presenting a review of the 2024 Annual Report to the City Council and will address any questions or comments.

FINANCIAL CONSIDERATIONS:

Not Applicable

Voting Requirements: Majority of Council

Submitted By:

Dan Mahli, City Manager
Jenica Flanagan, Finance Director
Megan Zahradka, Finance Manager

Attachments:

RESOLUTION

Resolution to Approve the 2024 Annual Comprehensive Financial Report

WHEREAS, the 2024 Annual Comprehensive Financial Report (ACFR) has been completed by the City of Moorhead Finance Division and submitted to the City Manager and the City Council.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Moorhead that the City Council does hereby receive the 2024 Annual Comprehensive Financial Report. A copy of which can be found on the City of Moorhead website and on file in the office of the City Clerk.

PASSED: June 23, 2025 by the City Council of the City of Moorhead.

APPROVED BY:

ATTEST:

Michelle (Shelly) A. Carlson, Mayor

Christina Rust, City Clerk



City Council Communication

June 23, 2025

SUBJECT:

Resolutions to Authorize Letters of Intent for Statewide Affordable Housing Aid

RECOMMENDATION:

The Mayor and City Council are asked to authorize letters of intent to fund housing projects through Statewide Affordable Housing Aid (SAHA).

BACKGROUND/KEY POINTS:

The 2023 Minnesota Legislature initiated the SAHA program for counties, tribal governments, and greater Minnesota local governments to develop and preserve affordable housing. In November 2023 City Council authorized and directed to issue a request for affordable housing proposals to allocate and leverage SAHA resources (Resolution 2023-1127-F).

A request for proposals was issued February 5, 2025. Four project proposals were received:

1. Moorhead Public Housing Agency
2. Beyond Shelter Inc.
3. Cass Clay Community Land Trust
4. Lake Agassiz Habitat for Humanity

The evaluation of proposals was based on project readiness (site control), financial leverage, and affordability levels defined by SAHA guidelines. City investment was limited to:

- \$25,000/SF Home
- \$10,000/MF Unit
- \$150,000/ project

The specific details of the proposals are considered nonpublic data. A separate communication is being sent to the City Council with the details of the proposals. More information can be released upon approval of proposals.

FINANCIAL CONSIDERATIONS:

Total SAHA funds received by the City for 2023, 2024, and 2025 are \$636,192. Clay County HRA (\$85,000) and Churches United (\$50,000) were previously allocated SAHA funds totaling \$135,000. Remaining funds available to invest total \$501,192.

Voting Requirements: 3/4 of Council (6)

Submitted By:

Dan Mahli, City Manager

Lisa Bode, Governmental Affairs Director

Tanya Kunza, Community Development Program Administrator

Attachments:

RESOLUTION

Resolution to Authorize Letter of Intent for Statewide Affordable Housing Aid to Moorhead Public Housing Agency

WHEREAS, the City of Moorhead has received Statewide Affordable Housing Aid (SAHA) from the State of Minnesota and Moorhead has a projected need for 3700 additional housing units by 2032; and

WHEREAS, the City of Moorhead issued a Request for Affordable Housing Proposals to allocate and leverage SAHA resources to build and preserve affordable housing in Moorhead; and

WHEREAS, Moorhead Public Housing Agency (MPHA) has requested SAHA funds and meets the conditions of the Request for Proposals.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Moorhead that the Mayor and City Council are herein authorized and directed to enter into a letter of intent to provide SAHA funds to MPHA for preservation, subject to securing full funding approvals and will conform to all City performance standards during permit review to meet Moorhead City Code and Minnesota Building Code and SAHA expenditure obligation and requirements.

BE IT FURTHER RESOLVED that the letter of intent will be the foundation for a subsequent grant agreement when the remaining project funding sources have been secured.

PASSED: June 23, 2025 by the City Council of the City of Moorhead.

APPROVED BY:

ATTEST:

Michelle (Shelly) A. Carlson, Mayor

Christina Rust, City Clerk

RESOLUTION

Resolution to Authorize Letter of Intent for Statewide Affordable Housing Aid to Lake Agassiz Habitat for Humanity

WHEREAS, the City of Moorhead has received Statewide Affordable Housing Aid (SAHA) from the State of Minnesota, and Moorhead has a projected need for 3700 additional housing units by 2032; and

WHEREAS, the City of Moorhead issued a Request for Affordable Housing Proposals to allocate and leverage SAHA resources to build and preserve affordable housing in Moorhead; and

WHEREAS, Lake Agassiz Habitat for Humanity has requested SAHA funds and meets the conditions of the Request for Proposals.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Moorhead that the Mayor and City Council are herein authorized and directed to enter into a letter of intent to provide SAHA funds to Lake Agassiz Habitat for Humanity for new construction, subject to securing full funding approvals, conformance to all City performance standards during permit review to meet Moorhead City Code and MN Building Code, and SAHA expenditure obligation and requirements.

BE IT FURTHER RESOLVED that the letter of intent will be the foundation for a subsequent grant agreement when the remaining project funding sources have been secured.

PASSED: June 23, 2025 by the City Council of the City of Moorhead.

APPROVED BY:

ATTEST:

Michelle (Shelly) A. Carlson, Mayor

Christina Rust, City Clerk

RESOLUTION

Resolution to Authorize Letter of Intent for Statewide Affordable Housing Aid to Beyond Shelter Inc.

WHEREAS, the City of Moorhead has received Statewide Affordable Housing Aid (SAHA) from the State of Minnesota, and Moorhead has a projected need for 3700 additional housing units by 2032; and

WHEREAS, the City of Moorhead issued a Request for Affordable Housing Proposals to allocate and leverage SAHA resources to build and preserve affordable housing in Moorhead; and

WHEREAS, Beyond Shelter Inc. has requested SAHA funds and meets the conditions of the Request for Proposals.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Moorhead that the Mayor and City Council are herein authorized and directed to enter into a letter of intent to provide SAHA funds to Beyond Shelter Inc. for new construction, subject to securing full funding approvals, conformance to all City performance standards during permit review to meet Moorhead City Code and MN Building Code, and SAHA expenditure obligation and requirements.

BE IT FURTHER RESOLVED that the letter of intent will be the foundation for a subsequent grant agreement when the remaining project funding sources have been secured.

PASSED: June 23, 2025 by the City Council of the City of Moorhead.

APPROVED BY:

ATTEST:

Michelle (Shelly) A. Carlson, Mayor

Christina Rust, City Clerk



City Council Communication

June 23, 2025

SUBJECT:

Resolution to Approve Submission of 2025-2029 Consolidated Plan and 2025 Annual Action Plan and Resolution to Amend Citizens Participation Plan for the Community Development Block Grant

RECOMMENDATION:

The Mayor and City Council are asked to approve the following Community Development Block Grant (CDBG) actions:

- Submit the [2025-2029 Consolidated Plan and 2025 Annual Action Plan](#) for programming and expenditure of CDBG funds from the U.S. Department of Housing and Urban Development; and
- Amend the [Citizen Participation Plan](#) for administering the CDBG Program

BACKGROUND/KEY POINTS:

The 2025-2029 Consolidated Plan and 2025 Annual Action Plan are in compliance with federal regulations. The following actions required by the City's current Citizen Participation Plan were conducted for the 2025-2029 Consolidated Plan and the 2025 Annual Action Plan:

- | | |
|---|------------------------|
| • Public Meeting Advertisement | March 7, 2025 |
| • Public Meeting | March 18, 2025 |
| • Public Meeting | March 20, 2025 |
| • Public Comment Period & Hearing Advertisement | May 22, 2025 |
| • Comment Period | May 22 – June 21, 2025 |
| • Public Hearing | June 9, 2025 |

The 2025-2029 Consolidated Plan and 2025 Annual Action Plan have been made available on the City website. No public comment was received during the comment period.

U.S. Department of Housing and Urban Development requires a Citizen Participation Plan for administration of CDBG programming and activities. This plan details the procedures the City of Moorhead will follow when developing and amending the CDBG program. The proposed revision to the City's citizen participation plan is to remove the requirement of moving funds from one approved activity to another approved activity as a substantial amendment. HUD does not consider this a substantial amendment, and the plan is being updated to match HUD regulations.

FINANCIAL CONSIDERATIONS:

During the 2025 program year, the City of Moorhead estimates the following resources to be available:

\$356,693 - 2025 Community Development Block Grant allocation from HUD

\$150,000 – 2025 Program Income (estimated)

Total = \$506,693

Voting Requirements: 3/4 of Council (6)



City Council Communication

June 23, 2025

Submitted By:

Dan Mahli, City Manager

Lisa Bode, Governmental Affairs Director

Tanya Kunza, Community Development Program Administrator

Attachments: Draft Resolution

RESOLUTION

Resolution to Approve Submission of 2025-2029 Consolidated Plan and 2025 Annual Action Plan

WHEREAS, the City of Moorhead receives Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD); and

WHEREAS, in compliance with federal regulations, the City of Moorhead has prepared its 2025-2029 Consolidated Plan and 2025 Annual Action Plan to guide investment of CDBG and other housing community development resources that may be available to address the needs of low to moderate income persons in Moorhead; and

WHEREAS, the City of Moorhead has conducted a citizen participation process including publication of a draft 2025-2029 Consolidated Plan and 2025 Annual Action Plan, community public meetings, public hearing and 30-day comment period.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Moorhead, Minnesota that the Mayor and City Manager are herein authorized and directed to submit the 2025-2029 Consolidated Plan and 2025 Annual Action Plan to HUD and enter into and execute contracts and other documents necessary to effectuate activities identified in the 2025 Annual Action Plan.

PASSED: June 23, 2025 by the City Council of the City of Moorhead.

APPROVED BY:

ATTEST:

Michelle (Shelly) A. Carlson, Mayor

Christina Rust, City Clerk

RESOLUTION

Resolution to Approve an Amendment to the CDBG Program Citizen Participation Plan

WHEREAS, the City of Moorhead is a recipient of Community Development Block Grant funds through the U.S. Department of Housing and Urban Development (HUD); and

WHEREAS, as part of the planning process for allocation and expenditures of CDBG funds, the City is required to maintain, follow, and update the Citizen Participation Plan documenting its efforts to involve the community in CDBG planning; and

WHEREAS, the City of Moorhead has updated the section which defines a substantial amendment and updated the language of public hearings to align with HUD's definition and requirements.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Moorhead, Minnesota that the Mayor and City Manager are herein authorized and directed to approve the amended Citizen Participation Plan.

PASSED: June 23, 2025 by the City Council of the City of Moorhead.

APPROVED BY:

ATTEST:

Michelle (Shelly) A. Carlson, Mayor

Christina Rust, City Clerk



City Council Communication

June 23, 2025

SUBJECT:

Resolution to Authorize Contracts with MnDOT for 2026 Public Transportation Services

RECOMMENDATION:

The Mayor and City Council are asked to consider approval of grant applications to, and resulting contracts with, the Minnesota Department of Transportation (MnDOT) for 2026 funding of public transportation services, including special transportation services for individuals with disabilities and senior citizens, and capital vehicle replacement. As part of this process, we are requesting signatures on the required certifications to submit the application

BACKGROUND/KEY POINTS:

State operating and vehicle replacement draft grant applications for 2026 are due on June 30, 2025. MnDOT has capped State-funded operating budgets at 5% over the previous year's approved budget. Federal grant funds will also be utilized as needed to cover expenses more than the state operating grant. Vehicle replacement grants are funded at 80% state or federal funding and 20% local funding.

The 2026 budget is based on the proposed cost allocation plan and purchase of service from the City of Fargo.

FINANCIAL CONSIDERATIONS:

The proposed 2026 Mass Transit Operating Budget includes an expected State operating contract of approximately \$3,441,287. To fully fund transit operations, federal funds—including Section 5307, CARES Act, and ARPA allocations—will be utilized to cover eligible expenses exceeding the State operating contract amount.

These expenses and funding sources are being incorporated into the 2026 Mass Transit Budget. The City Manager and/or City Council may adjust service levels during budget deliberations to ensure long-term sustainability, particularly as remaining CARES and ARPA funds are expended.

The vehicle replacement application is being submitted for vehicles that are due to be replaced in 2027. The local share of the vehicle replacements is in our 10-year capital improvement plan and included in the Mass Transit capital budget.

Voting Requirements: 3/4 of Council (6)

Submitted By:

Dan Mahli, City Manager
Mike Reitz, Assistant City Manager

Attachments:

RESOLUTION

Resolution to Authorize Contracts with MnDOT for 2026 Public Transportation Services

WHEREAS, the City of Moorhead wishes to apply for the 2026 Greater Minnesota Transit Operating Grant and enter into an Agreement with the State of Minnesota to provide public transit service;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Moorhead, Minnesota, that the Mayor and City Manager be and they hereby are authorized and directed to enter into and execute a contract and any amendments thereto with the State of Minnesota, Department of Transportation, to provide a public transportation service in the City of Moorhead for calendar year 2026.

BE IT FURTHER RESOLVED by the City Council of the City of Moorhead, Minnesota, that the City Council of the City of Moorhead agrees to provide fifteen percent (15%) of the total operating cost of the transit project from local funds.

BE IT FURTHER RESOLVED by the City Council of the City of Moorhead, Minnesota, that the City Council of the City of Moorhead agrees to provide one hundred percent (100%) of the local share necessary for expenses that exceed funds available from the State.

BE IT FURTHER RESOLVED by the City Council of the City of Moorhead, Minnesota, that the Finance Director or Finance Manager is hereby authorized to execute a request for reimbursement from the Minnesota Department of Transportation.

PASSED: June 23, 2025 by the City Council of the City of Moorhead.

APPROVED BY:

ATTEST:

Michelle (Shelly) A. Carlson, Mayor

Christina Rust, City Clerk

RESOLUTION

Resolution to Authorize Contract with MnDOT for 2026 Special Transportation Services for Persons with Disabilities and Senior Citizens

WHEREAS, the City of Moorhead wishes to apply for the 2026 Greater Minnesota Transit Operating Grant and enter into an Agreement with the State of Minnesota to provide special transportation service for persons with disabilities and senior citizens;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Moorhead Minnesota, upon recommendation of the MAT Coordinating Board, that the Mayor and City Manager be and they hereby are authorized and directed to enter into and execute a contract and any amendments thereto with the State of Minnesota, Department of Transportation, to provide special transportation service for persons with disabilities and senior citizens in the City of Moorhead for calendar year 2026.

BE IT FURTHER RESOLVED by the City Council of the City of Moorhead, Minnesota, that the City Council of the City of Moorhead agrees to provide fifteen percent (15%) of the total operating cost for special transportation services from local funds.

BE IT FURTHER RESOLVED by the City Council of the City of Moorhead, Minnesota, that the City Council of the City of Moorhead agrees to provide one hundred percent (100%) of the local share necessary for expenses that exceed funds available from the State.

BE IT FURTHER RESOLVED by the City Council of the City of Moorhead, Minnesota, that the Finance Director or the Finance Manager is hereby authorized to execute a request for reimbursement from the Minnesota Department of Transportation.

PASSED: June 23, 2025 by the City Council of the City of Moorhead.

APPROVED BY:

ATTEST:

Michelle (Shelly) A. Carlson, Mayor

Christina Rust, City Clerk

RESOLUTION

Resolution to Authorize Contract with MnDOT for 2026 Capital Grant

WHEREAS, the City of Moorhead wishes to apply for the 2026 Greater Minnesota Transit Capital Grant and enter into an Agreement with the State of Minnesota to provide public transportation;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Moorhead Minnesota, that the Mayor and City Manager be and they hereby are authorized and directed to enter into and execute a contract and any amendments thereto with the State of Minnesota, Department of Transportation.

BE IT FURTHER RESOLVED by the City Council of the City of Moorhead, Minnesota, that the City Council of the City of Moorhead agrees to provide twenty percent (20%) of the total capital cost for vehicle replacement from local funds.

BE IT FURTHER RESOLVED by the City Council of the City of Moorhead, Minnesota, that the City Council of the City of Moorhead agrees to provide one hundred percent (100%) of the local share necessary for expenses that exceed funds available from the State.

BE IT FURTHER RESOLVED by the City Council of the City of Moorhead, Minnesota, that the Finance Director or the Finance Manager is hereby authorized to execute a request for reimbursement from the Minnesota Department of Transportation.

PASSED: June 23, 2025 by the City Council of the City of Moorhead.

APPROVED BY:

ATTEST:

Michelle (Shelly) A. Carlson, Mayor

Christina Rust, City Clerk