



**ART AND CULTURE COMMISSION
MEETING AGENDA
MARCH 16, 2026 AT 4:30 PM
HJEMKOMST CENTER AUDITORIUM - 202 1ST AVE N.**

Disclaimer: Voting requirements may be subject to changes in the law, parliamentary procedural matters, or other unforeseen issues. The City Attorney provides opinion on questions of voting requirements by the Moorhead City Code, Minnesota State Statutes, and parliamentary procedure.

1. Call to Order/Roll Call
2. Agenda Amendments
3. Approval of Minutes
 - A. February 23, 2026 Minutes
4. Citizens To Be Heard
5. Business Items
 - A. Project Discussion - Interactive Art Piece
 - B. Project Updates - Streetlight Banners
 - C. 2026 Election of Officers
6. Reports/Information
7. Adjourn

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**MINUTES OF THE ART AND CULTURE COMMISSION
HJEMKOMST CENTER AUDITORIUM - 202 1ST AVE N.
February 23, 2026 - 4:00 PM**

1. Call to Order/Roll Call

Roll call of the members was made as follows:

Present (6): Jonathan Rutter, Allison Koster, Carrie Rogers, Britta Trygstad, Paula Krogen, Chuck Hendrickson

Absent (1): Brandon Baity

Chair Trygstad called the meeting of the Art and Culture Commission to order.

2. Agenda Amendments

Motion to Approve February 23, 2026 Agenda made by Allison Koster and seconded by Paula Krogen.

For 6: Jonathan Rutter, Allison Koster, Carrie Rogers, Britta Trygstad, Paula Krogen, Chuck Hendrickson

Against 0: None

Abstain/Recuse 0: None

Motion Passed

3. Approval of Minutes

A. January 26, 2026 Minutes

Motion to Approve January 26, 2026 Minutes made by Jonathan Rutter and seconded by Paula Krogen.

For 6: Jonathan Rutter, Allison Koster, Carrie Rogers, Britta Trygstad, Paula Krogen, Chuck Hendrickson

Against 0: None

Abstain/Recuse 0: None

Motion Passed

4. Citizens To Be Heard

None

5. Business Items

A. Project Discussion - Future Project Planning

Staff provided a brief overview regarding previous discussions by the commission relating to future project planning. The commission discussed additional details regarding the proposed interactive project and provided insight regarding criteria for a Request for Art.

B. Project Discussion - Streetlight Banners

Staff provided a brief overview related to the proposed United States 250th anniversary streetlight banners. The Commission provided insight on soliciting designs and discussed criteria regarding a Request for Art to solicit designs.

Motion to Approve collaborating with a veteran and utilizing a Request for Art to solicit designs made by Carrie Rogers and seconded by Paula Krogen.

For 6: Jonathan Rutter, Allison Koster, Carrie Rogers, Britta Trygstad, Paula Krogen, Chuck Hendrickson

Against 0: None

Abstain/Recuse 0: None

Motion Passed

6. Reports/Information

Commission members provided updates about recent events, performances, exhibitions and more throughout the community.

7. Adjourn

Motion to Adjourn at 04:22 PM made by Chuck Hendrickson and seconded by Allison Koster.

DRAFT



To: Moorhead Art & Culture Commission
Subject: Project Discussion – Interactive Art Piece
Date: March 16, 2026
Prepared By: Ethan Johnk, Assistant City Planner

PROJECT DISCUSSION

BACKGROUND

Moorhead’s Art and Culture Commission was established in 2015 with the purpose to advise the Mayor and City Council on development of arts and culture activities, projects, organizations and facilities within the City. With the approved public art funding of \$12,500 in 2026, the Art and Culture Commission has discussed an interest in utilizing a Call for Art to solicit proposals with a focus on:

- **Interactive Art** – Working to create an interactive art piece that invites public participation rather than passive viewing.
- **Youth Engagement** – Working to create an art piece that’s designed for the youth to interact with, encouraging creativity.
- **Location That’s Equitable for All** – Identifying a possible location(s) that’s accessible to all residents.

INFORMATION

As requested by the Art and Culture Commission, City Staff has drafted a Call for Art providing general guidelines to outline specific parameters of the proposed project while giving artists freedom to submit a proposal that they see fit. The Call specifies the scope of the project, desired mobility of the art piece, a tentative timeline, and the selection process.

DISCUSSION

Staff is requesting feedback on the attached draft Call for Art. Any feedback from the Commission may be incorporated into the final Call for Art, pending review from the Art(ist) Review Team.

City of Moorhead 2026 CALL FOR PUBLIC ART INTERACTIVE ART PIECE



PROJECT DESCRIPTION

The City of Moorhead is issuing a **Call for Public Art** to seek proposals for an inspirational movable art piece that contains interactive elements to be located at different parks throughout the City. We invite artists to envision a piece that will engage the youth through interactive elements in an innovative way. The approved proposal will be funded up to \$12,500 to bring the proposed art piece to life.

The artist may choose an alternative permanent location if it meets the following criteria:

- Installation location is approved by the property owner; and
- The space remains open to the public; and
- The location meets the intent of the Call for Art and meets the goals of the 2018 Arts and Culture Framework Plan and 2022 Onward Moorhead! Comprehensive Plan.

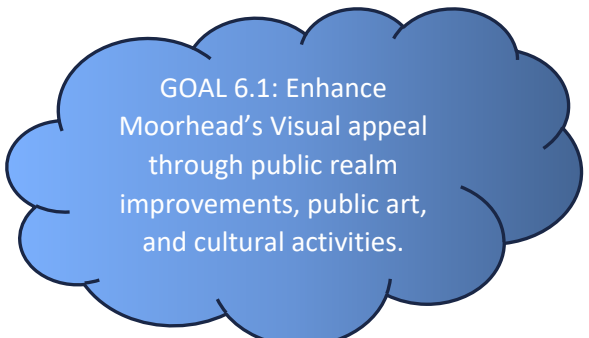
A strong proposal will envision an art piece that:

- Has interactive elements that invites public participation; and
- Promotes creativity and youth engagement; and
- Is safe for all members of the public to interact with; and
- Is durable and can be outside during various weather conditions; and
- Entices people to gather and promotes an inclusive community.

Artists who belong to historically underrepresented populations are strongly encouraged to apply!

SCOPE

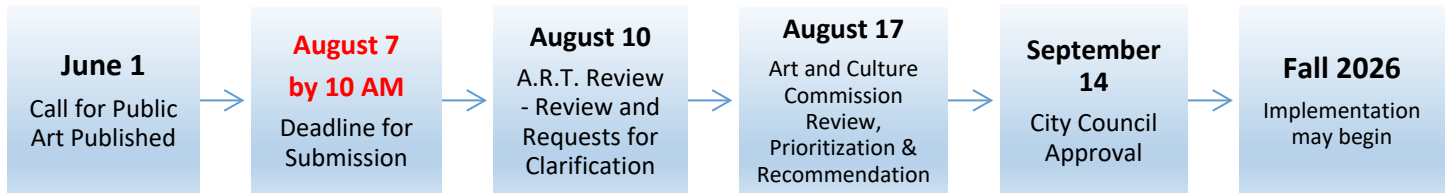
The Art and Culture Commission, on behalf of the Moorhead City Council, is issuing a Call Public for Art to consider a movable art piece with interactive elements. This project will be funded through the City Public Art fund with an anticipated budget of \$12,500. Projects will be scored on their interactive elements and their alignment with goals and criteria outlined in this Call, the [2018 Arts and Culture Framework Plan](#), [2020 Downtown Master Plan](#) and [2022 Onward! Moorhead Comprehensive Plan](#).



GOAL 6.1: Enhance Moorhead's Visual appeal through public realm improvements, public art, and cultural activities.

PROCESS AND TIMELINE

Project submissions will be reviewed and ranked by the Artist Review Team (A.R.T.). Their recommendation will then be forwarded to the Art and Culture Commission where they will provide a recommendation to City Council who will make the final determination. The Moorhead City Council reserves the right to reject all project proposals.



Anticipated timeline – subject to change

PROPOSAL

Your proposal should include the following items:

1. Name of individual, organization or group and contact information (email, phone and address)
2. Related experiences and expertise of the individual, organization or group, including connection to Moorhead (max 400 words)
3. Project description, including how the proposal will contain interactive elements (max 700 words)
4. Project outline, including materials, size, techniques, process, community engagement concept, fabrication, and installation (Please include a brief description of anticipated maintenance requirements of the art piece).
5. Location and site control (Identify mobility of the art piece. If an alternative permanent location is selected, please provide written approval of the property owner(s) for the use of this land and confirmation that it will remain open to the public.)
6. Sketch of the art piece, including anticipated size
7. Additional information (max 200 words)
8. Estimated budget, including any of the following:

Material Fees:	\$
Administrative Fees:	\$
Labor Fees:	\$
Other Revenues/Funding Sources:	\$
Total Sculpture Cost:	\$

DEADLINE & SUBMITTAL

Deadline to submit your proposals is by 10:00 AM CST on Monday, August 7, 2026. ***Proposals received after the deadline will not be considered.***

Proposals may be submitted by email, mail, or in person:

- Email: art@moorheadmn.gov
 - Proposals should be submitted in PDF format.
- Deliver to: Temporary Moorhead City Hall location - 403 Center Avenue, Moorhead, MN (Office hours: Monday-Friday 8:00 AM – 4:30 PM)

Upon submission of the public art proposal, Applicant agrees that the proposed public art may receive editing suggestions. Implementation and additional information from artist/creative may be requested as outlined in the Moorhead Public Art Policy to ensure proper credentials and implementation standards. By submitting a proposal and signing/typing this form, Applicant agrees:

- Applicant is the sole author/designer of the art proposal that is submitted for consideration and that the contents of the proposed public art are original and do not infringe upon any copyright or any intellectual rights of others, and that Applicant has the unencumbered right to make this submission.
- Applicant/artist/creative team has the expertise to fully execute the proposed proposal within one year of notice to proceed, or as negotiated.
- If approved for accession, Applicant grants the City of Moorhead the right to perpetually use the public art, including, but not limited to: reproduction, posting, displaying, creation of derivative art, and documenting the public art in any media or in any form, now known or later invented, without limitation for promotional, documentary, celebratory or any other commercial or noncommercial purposes. Applicant hereby waives any and all rights to royalty, fee or other compensation by reason of such use. Applicant will retain copyright of the public art.
- The City of Moorhead will not be responsible or be held liable for any injury or damage to Applicant or any person or property resulting from or occurring during or in any manner arising out of the use or installation of the public art.
- Proposed public art must reflect favorably upon the City of Moorhead. Public art that contains any type of content related to alcoholic beverages; tobacco products; hygiene or health products of a very personal nature; political, religious, moral, or social issues; sexual products/services; direct or overt messages critical of Moorhead; and anything otherwise inappropriate in a public place will not be allowed. The City of Moorhead may, at its sole discretion, refuse to allow consideration, placement or installation of art that it deems to be inappropriate considering the purpose and intent.

I have read and agree with all of the terms and conditions of the contest and hereby absolve the City of Moorhead or its representatives from any claim or loss, either past, present or future, in association with this public art proposal.

DISCLAIMER: The City of Moorhead may discontinue this project at any time and for any reason. Members of the Moorhead Art and Culture Commission, Moorhead City Council and Staff and their immediate families are ineligible to participate in this Call for Art.

I attest this proposal is true and accurate. Signature: _____

Questions? Please email questions to art@moorheadmn.gov



To: Moorhead Art & Culture Commission
Subject: Project Updates – Streetlight Banners
Date: March 16, 2026
Prepared By: Ethan Johnk, Assistant City Planner

PROJECT DISCUSSION

OVERVIEW

To celebrate the United States' 250th anniversary, the City approved \$3750 in funding within the 2026 budget for street light banners. Previous discussions by the Art and Culture Commission identified an interest in having veterans create banner designs and utilizing a Request for Art (RFA) to solicit additional banner designs.

Based on current costs estimates, it is anticipated that 30 banners can be produced with the available funding.

PROPOSED PROCESS AND TIMELINE

1. March/April, 2026 – Art Solicitation
2. April, 2026 – Artist Review Team (A.R.T.) Review and Selection
3. May/June, 2026 – Banner Production/Implementation

UPDATES

City Staff is coordinating with Veteran artist, Mackenzie Sanders, to design approximately 8 banners.

To solicit additional designs, City Staff has drafted a Request for Art to be released in March with the following criteria:

- Subject matter must be related to the United States' 250th anniversary.
- Subject matter must utilize a red, white and blue color scheme.
- Subject matter must be appropriate for all that will discover it.
- Individuals may submit up to 2 original graphic designs.
- Subject matter must fit within the streetlight banner dimensions. Artwork must fit within a right triangle scaled to a ratio of 12:5:
 - Artwork must fit within mirrored 48 inch tall x 20 inch wide banners



To: Moorhead Art & Culture Commission
Subject: Election of Officers
Date: March 16, 2026
Prepared By: Ethan Johnk, Assistant City Planner

ELECTION OF OFFICERS

According to the Art and Culture Commission bylaws, members should annually elect a Chair and Vice-Chair for a one-year term. No member can hold the office of Chair or Vice-Chair for more than two years consecutively. The newly elected Chair and Vice-Chair will preside over subsequent regularly scheduled meetings.

Thank you to the 2025 Officers Britta Trygstad, Chair and Carrie Rogers, Vice-Chair.

CHAIR

The Chair will have the duties and powers usually attendant upon the office of Chair, and such other duties and powers as may be prescribed by statute or ordinance. The Chair will preside at all meetings of the Art and Culture Commission, make report(s) as the Chair deems necessary or required of the Chair, and perform such other duties as are incidental to the Chair's office or are required of the Chair by the Members. The Chair will vote on all matters before the Commission.

VICE CHAIR

The Vice-Chair will perform the duties of the Chair in the Chair's absence or incapacity and/or because of the resignation of the Chair, until a new Chair is elected.

RECOMMENDED MOTION

- Motion to recommend _____ as Chair of the Art and Culture Commission.
- Motion to recommend _____ as Vice-Chair of the Art and Culture Commission.

DESIGNATE REPRESENTATIVES

Various groups request representation from the Art and Culture Commission membership.

PUBLIC ART POLICY

The Moorhead Public Art Policy includes the establishment of an Artist Review Team (A.R.T) during phase one of the application process. The A.R.T includes two Art and Culture Commission members, A&C Commission Council representative, Art and Culture staff liaison, City Planner (or designee), Parks & Recreation Director (or designee) and Public Works Director (or designee).

Please designate two representatives to participate in 2026.

RECOMMENDED MOTION

Recommend the following people and/or members to represent the Art and Culture Commission:

- Motion to recommend _____ and _____ to serve on the A.R.T. for 2026.

MOORHEART AWARD

The MoorHeart Award celebrates Moorhead residents, businesses or organizations that have made outstanding achievements or contributions to our community. The MoorHeart recognition program is an opportunity to recognize those who go above and beyond for our Moorhead community. Whether the achievements affect a specific neighborhood or group or the whole community, we want to lift individuals, businesses, or other organizations making positive impacts in our community!

RECOMMENDED MOTION

Recommend the following member to represent the Art and Culture Commission:

- Motion to recommend _____ to represent the Art and Culture Commission on the MoorHeart review group.

MOORHEAD SCULPTURE WALK WORKING GROUP

The Moorhead Sculpture Walk (MSW) inventories existing works while providing the ability to expand as new sculptures are installed. The MSW volunteer working group is invested in Moorhead's artistic exhibits and is proud to support the growth of the MSW into the future through the following goals:

- Identify locations for new sculpture installations.
- Outline various sources for sculpture work (students, locals, RFP, Call for Art, etc.).
- Outline and secure funding sources for works to continue growth of the MSW. This may include business sponsorships and grant opportunities with local organizations (Lake Region Arts Council, Conventional Visitors Bureau, etc.).
- Assist in the protection of sculptures and mitigate vandalism opportunities.

RECOMMENDED MOTION

Recommend the following member to represent the Art and Culture Commission:

- Motion to recommend _____ to represent the Art and Culture Commission on the Moorhead Sculpture Walk Working Group.