



**MINUTES OF THE PARK ADVISORY BOARD  
HJEMKOMST CENTER AUDITORIUM - 202 1ST AVE N.  
August 28, 2025 - 4:00 PM**

1. Call to Order/Roll Call

Roll call of the members was made as follows:

Present (5): Alexander Aldrich, David Marquardt, Robert Ross, Brian Haugen, Emily Moore

Absent (2): Mitch Havig, Erin Gillam

2. Recognitions/Presentation

A. Derek Boman, Park Maintenance Manager

Public Works Director, Paul Fiechtner, introduces Derek Boman, the new Park Maintenance Manager.

B. Ronan John - Eagle Scout Project: Davy Memorial Park

Eagle Scout Ronan John completed a project in Davy Memorial Park and presented his work. Ronan built an 8x8 large chess board in the park as part of his final Eagle Scout Project. He discussed his project, how he raised funding, and how he worked with the city to make this project come to life. City of Moorhead recognizes Ronan John with a Certificate for Outstanding Service and Meaningful contribution to the city.

3. Agenda Amendments

Recreation Director, Sean Brandenburg, requests item 7A be moved to item 6E under Business. Motion to Amend made by Robert Ross and seconded by Brian Haugen.

For 5: Alexander Aldrich, David Marquardt, Robert Ross, Brian Haugen, Emily Moore

Against 0: None

Abstain/Recuse 0: None

**Motion Passed**

4. Approval of Minutes

A. May 22, 2025 Meeting Minutes

Motion to Approve made by Emily Moore and seconded by Robert Ross.

For 5: Alexander Aldrich, David Marquardt, Robert Ross, Brian Haugen, Emily Moore

Against 0: None

Abstain/Recuse 0: None

**Motion**

5. Citizens To Be Heard

6. Business

A. Approval of Woodlawn Disc Golf Course Redesign

Recreation Director, Sean Brandenburg, provides an update regarding the Woodland Park Disc Golf Course Redesign and updates. Director, Sean Brandenburg seeking approval from the park board.

Motion to Approve made by Brian Haugen and seconded by Alexander Aldrich.  
For 5: Alexander Aldrich, David Marquardt, Robert Ross, Brian Haugen, Emily Moore  
Against 0: None  
Abstain/Recuse 0: None

**Motion**

B. Approval of Trailhead Addition at M.B. Johnson Park

Recreation Director, Sean Brandenburg, requests approval from the park board for the construction of a Trailhead Addition at M.B. Johnson Park. The Trailhead would be built by the FM Trailbuilders with costs and supplies provided by the City of Moorhead, Parks and Recreation department.

Motion to Approve made by Robert Ross and seconded by Brian Haugen.  
For 5: Alexander Aldrich, David Marquardt, Robert Ross, Brian Haugen, Emily Moore  
Against 0: None  
Abstain/Recuse 0: None

**Motion Passed**

C. Construction Update

Public Works Director, Paul Fiechtner, provided an update regarding the construction projects happening in the City of Moorhead Parks and Recreation department. Updates include the pickleball conversion of the tennis court at Village Green, Centennial Complex Backstop Fencing, completion of the Inclusive Playground Fencing, ADA upgrades to playgrounds, Hampton Park swing set, Engineered Wood Fiber installations for park playgrounds mulch, Woodlawn Park Disc Golf Renovation, Davy Memorial Park Skating Rink for the downtown central area of Moorhead, Moorhead's Smallest Park - Daily Park pollinator friendly habitat - wanting to convert to a bee lawn for shorter plants to provide a safer intersection, Native Grass River Corridor - MPCA Grant, Reimagine Romkey Park, and the Matson Grandstand project.

D. Emerald Ash Borer (EAB) Update

Public Works Director, Paul Fiechtner provides an update on the Emerald Ash Borer on the Ash Trees in our area and how it is spreading across Minnesota. We have an inventory of currently of 6,500 ash trees. Nearly 26% have been affected. Our Forestry Manager, Trent Wise, has developed a treatment plan with a three-year cycle. Emamectin benzoate injection is very affective and has been studied extensively. Reducing Ash population to 5,000 trees and planting a new diverse mixture of species. The most impacted parks include Village Green, Ridgewood, Riverview Estates, Angeles, and Horizon Shores.

7. Information/Update

A. 2026 Meeting Dates

The Park Board is possibly looking to change the November 2026 date. Park Board motions to approve the first three dates for Feb. May and August 2026.

Motion to Approve made by Alexander Aldrich and seconded by Emily Moore.  
For 5: Alexander Aldrich, David Marquardt, Robert Ross, Brian Haugen, Emily Moore

Against 0: None  
Abstain/Recuse 0: None

**Motion**

- B. Media – Matson Groundbreaking
- C. Elements XS

PW Director Paul Fiechtner provided an update regarding the new ElementsXS Software

- D. 2025-26 Fall + Winter Activity Guide
- E. Special Events – Upcoming
- F. Program Recap - Summer
- G. Media - Parks & Recreation in the news

8. Adjourn

Motion to Adjourn made by Robert Ross and seconded by Brian Haugen.  
For 5: Alexander Aldrich, David Marquardt, Robert Ross, Brian Haugen, Emily Moore  
Against 0: None  
Abstain/Recuse 0: None

**Motion**

Meeting adjourned at 05:25 PM.