



**MINUTES OF THE CITY COUNCIL
HJEMKOMST CENTER AUDITORIUM - 202 1ST AVE N.
January 12, 2026 - 5:30 PM**

1. Call to Order/Roll Call

Roll call of the members was made as follows:

Present (7): Ryan Nelson, Nicole Mattson, Heather Nesemeier, Emily Moore, Deb White, Lisa Borgen, Sebastian McDougall

Present Not Voting (1): Shelly

Carlson Absent (1): Chuck
Hendrickson

2. Pledge of Allegiance

3. Agenda Amendments

4. Consent Agenda

Motion to Approve made by Heather Nesemeier and seconded by Ryan Nelson.

For 7: Ryan Nelson, Nicole Mattson, Heather Nesemeier, Emily Moore, Deb White, Lisa Borgen, Sebastian McDougall

Against 0: None

Abstain/Recuse 0: None

Motion Passed

5. Recognitions/Presentations

A. The Loop Donor Recognition: Moorhead Vikingland Kiwanis

Governmental Affairs Director Lisa Bode recognized the Moorhead Vikingland Kiwanis for its donation to the Community Center Library.

6. Approve Minutes

A. December 8, 2025 Meeting Minutes

Motion to Approve made by Lisa Borgen and seconded by Sebastian McDougall.

For 7: Ryan Nelson, Nicole Mattson, Heather Nesemeier, Emily Moore, Deb White, Lisa Borgen, Sebastian McDougall

Against 0: None

Abstain/Recuse 0: None

Motion Passed

7. Citizens Addressing the Council (Time Reserved: 15 Minutes)

8. Mayor and Council Appointments

A. Resolution to Approve Appointment of Mayor Pro Tem and Mayoral Appointments to Committees, Boards and Commissions

Council member White shared her thoughts on the Mayor Pro-Tem selected by Mayor Carlson. Discussion took place. Attorney Shockley clarified the appointment to the position of Mayor Pro-Tem is not a recommendation to be voted on by the City Council, but rather an appointment by the Mayor per City Charter.

Motion to Amend the resolution with the removal of the "appointment of Mayor Pro Tem and" along with the first "whereas" made by Heather Nesemeier and seconded by Sebastian McDougall.

For 7: Ryan Nelson, Heather Nesemeier, Emily Moore, Lisa Borgen, Sebastian McDougall, Nicole Mattson, Deb White

Against 0: None

Abstain/Recuse 0: None

Motion Passed

Motion to Approve amended resolution made by Lisa Borgen and seconded by Ryan Nelson.

For 5: Ryan Nelson, Heather Nesemeier, Emily Moore, Lisa Borgen, Sebastian McDougall

Against 2: Nicole Mattson, Deb White

Abstain/Recuse 0: None

Motion Failed

Motion to Approve Mayoral Appointments to the contractually required boards and committees to include: Metro Flood Diversion Authority Board, Metro Flood Diversion Authority - Planning Committee, Moorhead Clay County Joint Powers Authority Board, Red River Dispatch Authority Board and Board of Appeals and Equalization made by Heather Nesemeier and seconded by none.

Motion Failed due to lack of a second

Mayor Carlson removed her appointment of Council member Borgen to serve as Mayor Pro-Tem and stated Council member Hendrickson is selected.

Motion to Approve amended Resolution made by Heather Nesemeier and seconded by Deb White.

For 7: Ryan Nelson, Heather Nesemeier, Emily Moore, Lisa Borgen, Sebastian McDougall, Nicole Mattson, Deb White

Against 0: None

Abstain/Recuse 0: None

Motion Passed

B. *Resolution to Approve Council Member Appointments to Committees, Boards, and Commissions

C. *Resolution for Appointments to Boards and Committees

9. Public Hearings (5:45 pm)

10. Community Development Department

A. *Second Reading of Ordinance 2025-10: An Ordinance to Amend and Reenact various chapters within Title 9: Building Regulations of the Moorhead Municipal Code

B. *Resolution to Approve Title and Summary for Ordinance 2025-10

C. *Resolution to Approve Budget Adjustment #26-003 and Related Agreement with the State of MN - Department of Labor and Industry

D. *Resolution to Approve Various Easements with Moorhead Public Service

11. Economic Development

- A. *Resolution to Approve Independent Contractor Agreement with Downtown Moorhead Inc. for Economic Development Services

12. Engineering Department

- A. Resolution to Approve an Agreement with the City of Fargo for the 12th / 15th Ave N Bridge Replacement Project

City Engineer Tom Trowbridge presented information on the 12th/15th Ave N Bridge replacement study and design project. The proposed resolution approves a cost sharing agreement.

- B. *Resolution to Receive Report, Order Plans, and Call for a Public Hearing Related to Partridge Creek Addition Street & Utility Improvements, Stormwater Pond and 28th St S Improvements (Eng. No. 25-A6-03)

13. Fire Department

- A. *Resolution to Accept Grant Award for 2024-2025 Hazardous Materials Emergency Preparedness (HMEP) Grant Program (Budget Adjustment #25-039)

14. Moorhead Public Service

15. Parks and Recreation Department

16. Police Department

17. Public Works

18. Administration

- A. *Resolution to Approve Master Services Agreement for Asset Management Services with Novotx LLC
- B. *Resolution to Approve Agreement for Federal Governmental Relations Services
- C. *Resolution to Approve Amendment to the Employment Agreement between the City of Moorhead and City Manager
- D. *Resolution to Designate Official Depositories, Signers and Authority to make Electronic Funds Transfers
- E. *Resolution to Designate the Official Newspaper and Website of the City of Moorhead
- F. *Resolution to Affirm 2026 City Council Meeting Dates

19. Mayor and Council Reports

Council member Nesemeier shared information on the Moorhead Public Housing Agency audit. CM Nesemeier invited the public to attend upcoming Cass Clay Food Commission and Solid Waste Advisory Committee meetings.

Council member White invited City Council members to register for the 2026 Clay County Inter-Governmental Retreat on January 30. CM White shared appreciation for Derrick LaPoint for his outstanding work in Moorhead.

Council Member Borgen expressed appreciation to Mayor Carlson, Matt Leiseth, and Communications team for their participation in this year's State of the Cities event.

Mayor Carlson stated she is now Vice Chair of the Metro Flood Diversion Board and mentioned the State of the Cities event. Mayor Carlson provided a summary of the December 8 performance conversation with City Manager Mahli and the City Council.

20. City Manager Reports

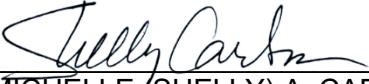
21. Executive Session

22. New Business

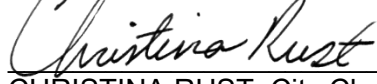
23. Adjourn

Meeting adjourned at 06:37 PM.

APPROVED BY:


MICHELLE (SHELLY) A. CARLSON, Mayor

ATTEST:


CHRISTINA RUST, City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.